



# County of El Dorado Veteran Affairs Commission

130 Placerville Drive  
Placerville CA 95667

## GENERAL MEETING AGENDA

**June 11, 2015 @ 1200 hours**

**NOTE: MEETING LOCATION**

**El Dorado Hills Fire Station #85 Conference Room  
1050 Wilson Blvd.  
El Dorado Hills CA 95762**

### PLEDGE OF ALLEGIANCE

#### CALL TO ORDER/ROLL CALL – (Present) (Absent) (Excused Absence)

- ( ) I – Commissioner Todd Smith
- ( ) I - Alternate Jack Winhall
- ( ) II – Commissioner Tim Thompson
- (-) II – Alternate Vacant
- ( ) III - Commissioner Kurt Raffetto
- ( ) III - Alternate Richard Buchanan
- ( ) IV – Commissioner Bill Scrivani
- (-) IV – Alternate Vacant
- ( ) V – Commissioner Robert Sweatt
- ( ) V – Alternate Phillip Houseworth
- ( ) William E. Schultz, Interim Director, El Dorado County Department of Veteran Affairs
- ( ) Edward Swanson, Secretary Ex-Officio

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of the Veterans Memorial Building, 130 Placerville Drive, Placerville or in the Secretary Ex-Officio (County Veteran Services Officer) El Dorado County Department of Veteran Affairs located at the same address. Such documents are also available on the El Dorado County Department of Veteran Affairs website at [www.edcgov.us/veterans](http://www.edcgov.us/veterans) subject to staff's ability to post the documents before the meeting.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

### INTRODUCTION & WELCOME:

### PUBLIC FORUM:

### APPROVAL OF MINUTES: May 14, 2015

### SECRETARY EX-OFFICIO REPORT:

- Veteran's Court:
- CAL-VET:
- VA Regional Office:
- County Department Veteran Affairs:
- Veteran Memorial Building:
- Commission Fund Balance:

*"Representing the Interests of El Dorado County's Veterans, their Dependents, and Survivors."*

**COMMISSION MATTERS:**

- **TOT (Transient Occupancy Tax) Committee**
  - Recommendation to approve amending the Mini-Grant award timeline three-month cycle to twice a year; Cycle #1 and Cycle #2. Interested persons and/or groups may submit applications in June and September during the beginning of the cycle periods. Recommendation to amend cycle process as follows: Three month cycle; first month to Receive, second month to Review, third month to Award.  
Cycle #1 = June/July/August, Cycle #2 September/October/November.
  - Recommendation to approve that the Commission receive full packages two weeks prior. Mini-Grant applications available at El Dorado Community Foundation website.
  
- **AD HOC (Veteran Memorial Building – Veterans Building Council)**
  - Building Manager Update

**COMMISSION REPORTS:** (Committees reminded to call Secretary ex-officio **two weeks** prior meeting to place items on Commission meeting calendar)

**Rules Committee** (C-Smith; VC-Winhall) –

**Legislative Committee** (C-Vacant; VC-Raffetto) –

**Transportation Committee** (C-Sweatt; VC-Thompson) –

**Budget Committee** (C-Buchanan; VC-Vacant) –

**Education and Employment Committee** (C-Vacant; VC-Sweatt) –

**Real Property Committee** (C-Buchanan; VC-Vacant) –

**PAYMENT OF BILLS:**

- *Receive and approve travel claims for June 2015.*

**GOOD OF THE ORDER:**

**TIME AND PLACE OF NEXT MEETING:**

1200 hours, July 9, 2015, Veteran Memorial Building, 130 Placerville Drive, Placerville CA 95667

**ADJOURNMENT:**