



County of El Dorado Veteran Affairs Commission

130 Placerville Drive
Placerville CA 95667

GENERAL MEETING MINUTES October 15, 2015 @ 1200 hours

South Lake Tahoe Airport, City Council Chambers
1901 Airport Road, South Lake Tahoe CA 96150

PLEDGE OF ALLEGIANCE 1210 hours

CALL TO ORDER/ROLL CALL – (Present) (Absent) (Excused Absence)

- (P) I – Commissioner Todd Smith
- (A) I - Alternate Jack Winhall
- (A) II – Commissioner Tim Thompson
- (p) II – Alternate Edgar “Bud” Brown
- (P) III - Commissioner Kurt Raffetto
- (A) III - Alternate Richard Buchanan
- (P) IV – Commissioner Bill Scrivani
- (-) IV – Alternate Vacant
- (P) V – Commissioner Robert Sweatt
- (P) V – Alternate Phillip Houseworth
- (P) William E. Schultz, Interim Director, El Dorado County Department of Veteran Affairs
- (EA) Edward Swanson, Secretary Ex-Officio

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of the Veterans Memorial Building, 130 Placerville Drive, Placerville or in the Secretary Ex-Officio (County Veteran Services Officer) El Dorado County Department of Veteran Affairs located at the same address. Such documents are also available on the El Dorado County Department of Veteran Affairs website at www.edcgov.us/veterans subject to staff's ability to post the documents before the meeting.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

INTRODUCTION & WELCOME:

Roger Reynolds, guest. Dave Davidson, House Council Building Manager. David Zelinsky reports that the Veterans Homes in Redding, Yontville and Fresno has hired sufficient staff. Local jail in-house inmate process procedure may need some review. Vet Court program count is low, proposal is to spend more time with inmates, probation officers, and judicial counsel to review eligibility form. Michael Ranalli District IV Supervisor is reviewing candidates for alternate position vacancy.

PUBLIC FORUM:

APPROVAL OF MINUTES: September 10, 2015, approved

SECRETARY EX-OFFICIO REPORT: No report. Ed Swanson is attending California Association of County Veteran Service Officers mandatory training and meeting conference in Monterey.

- Veteran's Court:
- CAL-VET:
- VA Regional Office:
- County Department Veteran Affairs:

“Representing the Interests of El Dorado County's Veterans, their Dependents, and Survivors.”

- Veteran Memorial Building:
- Commission Fund Balance:

William Schultz, Interim Director reports the office staff is busy as ever, hopeful that the proposed intern program is approved. Sadly, we are seeing more veterans pass away at an average of 3 per week. Anticipate the department annual report will be ready soon. Vet Court Team meets at Department 1 monthly 2nd Monday at 1:30, Bob Sweatt will find out if Judge Bailey has a set meeting with Vet Court Team in South Lake Tahoe.

COMMISSION MATTERS:

- **TOT (Transient Occupancy Tax) Committee**
 - Review applications for Cycle #2 – Consideration, further discussion and confirm award amounts at the next TOT Committee meeting on November 12, 2015 @ 11:00 a.m.
 - Military Family Support Group – MFSG Veteran Outreach (3,500)
 - Only Kindness, Inc. – Veteran’s Support Services (3,500)
 - Sierra Law Enforcement Chaplaincy – The Sierra Law Enforcement Chaplaincy Veteran Family Support Program (3,500)
 - Tahoe Turning Point – Veteran’s Counseling Services (3,500)
 - West Slope Recovery, Inc. – Veteran’s Recovery Funding (3,500)
- Review and recommend Program and Allocation for FY1516 – Review of CAO Expenditure Report.
 - Veterans Memorial Monument Upkeep:
Expenditure: First year \$12,000, last year \$13,367, budget proposal \$13,000.
 - Student Veteran Resource Center:
Expenditure: First year \$5,000, last year \$5,570, budget proposal \$5,000.
 - Veterans Care Program-Snowline Hospice:
Expenditure: First year \$25,000, last year \$27,848, budget proposal \$20,000.
 - Veterans Mini Grant Program amount to be determined.
 - Education Transition Resource Center-Folsom Lake College
Expenditure: First year \$33,240, last year \$37,025, amount to be determined.
 - County Veteran Affairs Office:
Expenditure: First year \$12,600, last year \$0.00, budget proposal \$15,600 for student intern-temporary extra help. Veteran Affairs requesting consideration, support and approval to fund this Student Intern-Temporary Extra Help Position; 52 week program, 25 hours per week for total of 1,300 hours, program cost \$15,600. This is a pilot program, the end goal is to create a pool of qualified future job applicants as Veteran Service Representatives, it does not guarantee permanent employment with El Dorado County. Funding approved. Motion to request the Commission to authorize the Chief Administrative Office to recommend support from the Board of Supervisors to approve and authorize the funds transfer to be applied to FY1516 operating budget to the El Dorado County Veteran Affairs Office, approved.

Bud Brown will attend a luncheon sponsored by the Los Rios College District at the Folsom Lake Campus on November 6th starting at 11:30. Plan to visit the Veterans Resource Center and bring back more information to the Commission about what the actual resources are available at the El Dorado Center, will confirm if there is a kiosk or a dedicated resource area and discuss TOT fund expenditures with Christine Wurzer.

Transient Occupation Tax (TOT) is collected by El Dorado County and 5% of the collected tax is appropriated funding for the purpose of funding programs to benefit veterans and facilities that serve and honor veterans. The CAO advises the Commission of the projected TOT revenue expected. TOT Committee has monthly public meetings to review and make recommendation to the Commission on programs and grants, the Commission reviews the recommendations to approve a funding agreement between the County of El Dorado and the El Dorado Community Foundation and/or other approved entities. Approved recommendations move forward to the CAO, the CAO approves recommendations

submitted by Commission and CAO submits a funding agreement and/or funding transfers to Board of Supervisors for their review and approval. Currently, the El Dorado Community Foundation administers the current approved funding agreement. The Foundation maintains records, books, documents and other evidence sufficient to reflect properly all direct and indirect costs incurred in the performance of the agreement. Funding for the Veterans Memorial Building House Council is a separate action and comes from the County General Fund.

• **AD HOC (Veteran Memorial Building – Veterans Building Council)**

- Building Manager Update: Dave Davidson reports the kitchen remodel is completed which included concrete floor epoxy 6 inches up and received a new steam table. The House Council donated \$650 to refurbish chairs. We have free dinner this Saturday for all El Dorado County veterans sponsored by House Council and Military Family Support Group, BBQ spare ribs, lots of sides to choose from and many guest speakers. Help us get the word out to find WWII and Korean War veterans who may want to participate in the Honor Flight Program. Requesting the Commission to attend council meeting, hopes to collaborate with all service organizations and the Friends of the Memorial Monument to make Veterans Day memorable on November 11th. Fleet Reserve Association and Pearl Harbor Survivors to sponsor a presentation at 9:30 in the East Room of Veterans Memorial Building. The Veteran Community appreciates the use of the Veterans Memorial Building.

- Alternate Vacancy – District IV continues to review candidates.
- Social Media Facebook page for the Commission – Scrivani – Update, ready to launch.

COMMISSION REPORTS: (Committees reminded to call Secretary ex-officio *two weeks* prior meeting to place items on Commission meeting calendar)

Rules Committee (C-Smith; VC-Winhall) – update bylaws to reflect edh location.

Legislative Committee (C-Raffetto; VC-Smith) – no report

Transportation Committee (C-Sweatt; VC-Thompson) – no report

Budget Committee (C-Buchanan; VC-Scrivani) – no report

Education and Employment Committee (C-Sweatt; VC-Houseworth) – Phillip Houseworth will meet with Christine Wurzer and request an accountability report of breakdown costs regarding T.O.T. Funds.

Real Property Committee (C-Buchanan; VC-Scrivani) – no report

PAYMENT OF BILLS:

- *Receive and approve travel claims for October 2015, approved.*

<i>Phillip Houseworth</i>	<i>50.95</i>
<i>Kurt Raffetto</i>	<i>66.70</i>
<i>William Scrivani</i>	<i>70.50</i>
<i>Robert Sweatt</i>	<i>4.95</i>
<i>Total</i>	<i>193.1</i>

GOOD OF THE ORDER: No report

TIME AND PLACE OF NEXT MEETING:

- Meeting date: November 12, 2015, TOT 11:00 am 12:00 pm at the Veterans Memorial Building, 130 Placerville Drive, Placerville CA 95667.

ADJOURNMENT 1314 hours.

Respectfully Submitted,
Edward Swanson, Ex-Officio