

**EL DORADO COUNTY
MENTAL HEALTH JOINT COMMISSION
Minutes: August 27, 2014**

TIME: 5:00 PM

**PLACE: In person and councils connected via tele/video-conferencing:
Western Slope – Health and Human Services Agency – Sierra Room
3057 Briw Road
Placerville, CA 95667

South Lake Tahoe – Public Health/Mental Health Offices
1360 Johnson Blvd., #103
South Lake Tahoe, CA 96150**

I. Call to order; Roll Call; Introductions

Mental Health Commissioners: Jim Abram, Denise Burke, Stephen Clavere, Ben Ehrler, R.S. Lynn, Bonnie McLane, Guadalupe Medrano, Jan Melnicoe, Lori Pond, Maria Quintero, David Sterkin, Craig Therkildsen, Linn Williamson

Mental Health Commission Associate Members: Dan Boals, Steve Ehrler, Diana Hankins

Guests: Joanne Abram, Glen Swedelson, Jeanne Harper, Lucy Oliveira, Brian Pond

HHS Staff: Don Ashton, Patricia Charles-Heathers, Sabrina Owen, Brandi Reid, Jamie Samboceti, Ren Scammon

II. Approval of Agenda

- **MOTION:** A motion was made by Jan Melnicoe, seconded by Stephen Clavere, to approve the agenda with the following changes:

Move item VI to V

Yes: 12 – Abram, Burke, Clavere, Ehrler, Lynn, McLane, Medrano, Melnicoe, Pond, Sterkin, Therkildsen, Williamson

Absent: 1 - Quintero

III. Approval of Minutes (from the July 16, 2014 and July 23, 2014 meetings)

- **MOTION:** A motion was made by Bonnie McLane, seconded by Jan Melnicoe, to approve the minutes from the July 16, 2014 Special Meeting as written.

Yes: 12 – Abram, Burke, Clavere, Ehrler, Lynn, McLane, Medrano, Melnicoe, Pond, Sterkin, Therkildsen, Williamson

Absent: 1 – Quintero

- **MOTION:** A motion was made by Bonnie McLane, seconded by Jan Melnicoe, to approve the minutes from the July 23, 2014 Joint Meeting as written.

Yes: 12 – Abram, Burke, Clavere, Ehrler, Lynn, McLane, Medrano, Melnicoe, Pond, Sterkin, Therkildsen, Williamson

Absent: 1 - Quintero

- IV. Public Comment
- None
- V. Recommendation from Commission Abram that the comments from County Counsel on the Amended Bylaws be reviewed and approved for submittal to the Board of Supervisors for adoption
- Jim Abram reviewed the suggestions made by County Counsel to the Amended Bylaws with the Commission.
 - **MOTION:** A motion was made by R.S. Lynn to accept all changes made by County Counsel with the exception of the changes suggested to Article III, subparagraph f.
Yes: 12 – Abram, Burke, Clavere, Ehrler, Lynn, McLane, Medrano, Melnicoe, Pond, Sterkin, Therkildsen, Williamson
Absent: 1 - Quintero
- VI. Recommendation from Commissioner Abram that the Draft 2013 Annual Report of the Mental Health Commission be reviewed and revised, as needed, and approved for submittal to the Board of Supervisors
- Jim Abram presented the Draft 2013 Annual Report to the Commission for review and revision.
 - **MOTION:** A motion was made by Denise Burke, seconded by Bonnie McLane, to accept the 2013 Annual Report and submit to the Board of Supervisors with the following changes:
 - 1) Spelling correction on page 6, paragraph 2.
 - 2) Spelling out AOT (Assisted Outpatient Treatment) at the beginning of the last paragraph on pages 6.**Yes:** 12 – Abram, Burke, Clavere, Ehrler, Lynn, McLane, Medrano, Melnicoe, Pond, Sterkin, Therkildsen, Williamson
Absent: 1 - Quintero
- VII. Update from the Director of the Health and Human Services Agency about the relocation of the South Lake Tahoe Mental Health Outpatient Clinic and Wellness Center
- Don Ashton reported that the Mental Health Outpatient Clinic and Wellness Center in South Lake Tahoe will be moving to 1900 Lake Tahoe Blvd. on September 8, 2014. He advised that the videoconference equipment for the new building will go through a bid process so the next regular Mental Health Commission will need to be held at the current location.
- VIII. Committee Updates
- A. Evaluation Committee
- The Commission discussed several potential evaluation options including the mental health intake process, evaluation of the jails on the West Slope and South Lake Tahoe, the Psychiatric Health Facility (PHF), and the effect on children's services with the changes to the Early and Periodic Screening, Diagnostic and Treatment (EPSDT). It was determined that the Commission should focus on no more than three areas and develop a long term plan for future evaluation projects.

- **MOTION:** A motion was made by Denise Burke, seconded by R.S. Lynn, to have the Commission evaluate three areas: 1) jails on both slopes; 2) intake process; and 3) evaluate the impact on children's services with the shift in funding from the Mental Health Division to the El Dorado County Office of Education (EDCOE).
Yes: 13 – Abram, Burke, Clavere, Ehrler, Lynn, McLane, Medrano, Melnicoe, Pond, Quintero, Sterkin, Therkildsen, Williamson
- Jeanne Harper expressed interest in participating in the evaluation interviews if members of the public could participate.

IX. Questions/Comments on Mental Health Division Monthly Report

- Linn Williamson asked for clarification on what the expansion of the Wellness Center included. Ren Scammon advised that the Division is considering options, such as expanding the hours and increasing the number and types of groups being offered. Dennis Plunkett will present specifics at the next Mental Health Leadership meeting.
- Jan Melnicoe stated she is glad to see several classes being offered for substance abuse as this is a big problem in our community.
- Stephen Clavere asked what the next steps are with the Board of Supervisors vote to approve moving forward with the PHF privatization. Don Ashton stated that he will be meeting with County Counsel and Human Resources to see what can be done to help the staff at the PHF transition into other positions within the HHSA Agency. Patricia Charles-Heathers stated that she is working closely with managers at the PHF to ensure appropriate staffing levels during the transition to Telecare.
- R.S. Lynn requested that the monthly reports include a glossary at the end spelling out all the acronyms.
- Don Ashton announced that an email will be going out the Health and Human Services Agency advising that any existing vacancies should be left open for potential transitions of PHF staff.

X. Commissioners' Comments

- Bonnie McLane thanked Don Ashton and Ren Scammon for providing the Rosenberg's Rule of Order handout. Jim Abram agreed that these rules are much better suited for this Commission and asked the Commission members to review the rules.

XI. Determine Next Mental Health Commission Meeting Date

- The next regular meeting of the Mental Health Commission is scheduled for 5:00 PM on September 24, 2014

XII. Adjournment