

**COUNTY OF EL DORADO  
MENTAL HEALTH COMMISSION**

**Minutes for June 23, 2010**

**TIME:** 5:00 p.m.

**PLACE:** Western Slope -  
Mental Health Outpatient Clinic  
670 Placerville Dr., 2<sup>nd</sup> Floor  
Placerville, CA 95667

**I. Call to Order; Roll Call; Introductions**

Members: Jan Melnicoe, Bonnie McLane, Claudia Ball, Gus Pike, Lori Shepherd  
Guests: Jeannie Leahy, Lee Kaplan, Bob Martin, Jane de Felice, Bill Ball, Stacy Bolton  
Staff: Neda West, Chris Kondo-Lister, Prestine Skinner, Shirley White

**II. Approval of Agenda**

Approved

**III. Public Comment**

Office Moves and Staff Changes – Carry over to next meeting.

**IV. Approval of Minutes**

May 26, 2010 Minutes – Approved.

June 6, 2010 Minutes – Approved as amended

**V. Mental Health Division (MHD) Report**

**A. Program Updates**

Behavioral Health Court (BHC) – Shirley White

The Placerville BHC – now has 8 clients. They are actively using incentives and sanctions (community services) with clients and acknowledging their successes during the court proceedings. Clients are responding well and the team feels positively about the changes and progress in the program. The team continues to meet every two weeks. Lt Lane from the jail attends and this is helpful in getting information from the jail to the psychiatrist regarding medication issues. Salina Villa, Health Specialist in Placerville, went to observe the SLT BHC process and found it very helpful. Some new forms are being used as helpful tools for the team process, as well (case presentation, screening, and referral forms). The team is looking at bringing in an intern to serve as a case aide to help clients complete paperwork, for example. The individual that they have in mind is someone who is known to the Public Health Division. Shirley is also advocating to have Judge Phimister preside. The next court date is July 12<sup>th</sup>, 2010 at 1:30 pm.

WS Children's – Chris Kondo-Lister

The MHSA Prevention and Early Intervention (PEI) program implementation is progressing. The Incredible Years parent training class is now in session in El

Dorado Hills and is well-attended. Contracts are being developed to offer the Primary Intervention Project (PIP) for youth in kindergarten through grade three in South Lake Tahoe and the Divide.

WS Adults – Chris Kondo-Lister

The team is moving forward to incorporate use of the Levels of Care Utilization System (LOCUS) assessment tool and the Client – Informed Outcomes Measure (CIOM), and new recovery-oriented treatment plan format and formulation every 6 months effective July.

Jane Williamson, one of the Clinical Coordinators in this section, is retiring in the middle of the month.

Recruitment – Chris Kondo-Lister

Recruitment is underway for a Psych Tech for the WS outpatient adult services section.

The Division is continuing to recruit to fill the Psychiatrist vacancies – no one has accepted an offer to date.

Integration with Primary Care – Chris Kondo-Lister

The Division is in the early stages of looking at establishing Pathways to facilitate effective cross-references between the MHD and local primary care providers. This model is being used effectively in the Public Health Division as part of their ACCEL project.

Quality Improvement – Chris Kondo-Lister

The new Quality Improvement Committee (QIC) work plan designed to align with the State's requirements has been finalized.

Commission members are on the QIC and there are three (3) subcommittees that community members can join:

- Cultural competency –Lori Shepherd and Prestine Skinner are on the committee.
- Adults Meds Plus Performance Improvement Project (PIP) – Claudia Barr volunteered to participate.
- EPSDT PIP – Jan Melnicoe and Gus Pike volunteered to participate.

The DMH plan of correction has been submitted to the State.

A kick off meeting for the Clinical Work Station (CWS) was recently held. CWS provides for an electronic health record that is linked with the billing system and thereby provides critical functionality for the Division.

MHSA – Chris Kondo-Lister

The required assignment of the Housing allocation to CalFHA was recently approved by the Board of Supervisors. Sharon Lawrence has been assigned to serve as the lead on this challenging but important project. Communication with Mercy Housing has begun and options for SLT are being researched, as well.

The MHSA Annual plan update is in progress. There will be a July presentation to the MH Commission and a Public Hearing hosted by the Commission in August.

Innovation community meetings are on hold pending completion of focus groups analysis and attendance in the community capacity building training.

Community Capacity Building Learning Collaborative—some preliminary training has been provided for the Leadership Team. Options for further application of this approach are being evaluated as this is both a recovery-oriented approach that addresses resource and capacity issues.

Claudia Barr commented that in an Innovation focus group, the priority concern of the need for integrated services for individuals with co-occurring mental health and substance abuse issues was discussed at length. The SLT office was given as an example of early steps toward better integration of these services but there is interest in learning more about various models/approaches and perhaps considering use of Innovation funds to address this need.

## **B. Budget Updates**

AB3632 mandates services for youth to address mental health barriers to benefiting from a public education but currently there is with very limited funding to pay for these mandated services. This has caused a significant problem for the mental health budget. There is uncertainty regarding a possible suspension or repeal of this mandate or other proposals to address this challenge state-wide.

The updated *Mental Health Services System for Serious Mental Illness (SMI) & Serious Emotional Disturbance (SED)* diagram for El Dorado County was reviewed. Barry will attend the August Commission meeting and will provide information regarding the various types of children's services programs.

Regular updates on children's services to the MH Commission was requested, as well.

The County Board of Supervisors' review of Department budgets has occurred and the FY 10-11 budget was approved this week. The next step is the Budget Addenda process in September in which the final budget hearings will take place. It is unclear if a State budget will have been identified by that time.

The MH Commission advisory role related to the MHD budget was discussed. Neda has provided a high level overview of the critical budget issues at each Commission meeting. The County budget document includes the Health Services Budget which is broken down into Mental Health Division and Public Health Division. The annual budget cycle process and the county budget can be viewed on the CAO's webpage, as well.

## **VI. Old Business**

### **A. Membership**

Lori Shepherd clarified that she feels that her feedback and concern that the Commission ensures diverse ethnic representation also applies to the consumer and family member seats.

Lee Kaplan has submitted his application for membership and was voted in as a member.

Stacy Bolton will attend the Commission meetings but not pursue a membership due to concerns from members regarding the business relationship that the MHD has with the Community Health Center where she works.

The membership committee is working on a policy and procedure regarding the committee's membership process.

The Commission Chair provided clarification that when a commission committee meets and there is less than a quorum – which at this time means three members – the meeting is not considered a public meeting. When there is a quorum, the meeting is considered a public meeting which requires a public posting of the meeting and agenda 72 hours in advance of the meeting.

**B. Consumer Leadership Committee**

Lori Shepherd is proposing to have MHD staff liaisons assigned to address the Department involvement in assisting this committee in moving forward. At this time, Prestine Skinner, Sharon Colombini, and Chris Kondo-Lister have been contact persons. Chris will address this request with Lori.

**VII. New Business**

**A. Data Report**

These meetings are not run by the Department. The meeting is open to the public. The meeting will be held on a Thursday in July in the Medical Library once the room availability is determined. In this meeting, the group will look at age and gender data.

**B. County Performance Contract and Commission Participation**

Laura Eakin and Stephanie Carlson have reviewed and shared a copy of the MHP Performance Contract with the State with Jan and the draft Cultural Competency State requirements. Stephanie will come to a future Commission meeting to review the Cultural Competency Plan requirements once they are finalized.

**VIII. Commission Comments/Open Discussion**

Claudia feels that the Commission should have a budget subcommittee – per the Commission by-laws.

Lori Shepherd would like to hear about children's services from the standpoint of contract providers – including those who serve the Latino population and the Native American population.

Neda West recommended that Commission members review the County webpage for the presentations that were recently provided to the Board of Supervisors related to children's services available in the community.

Jan Melincoe suggested that the presence of Commission members at the Board meetings would be both informative and helpful to the MHD

**IX. Adjournment**

**Next Meeting: July 28, 2010 at 5:00 p.m.**