



**COUNTY OF EL DORADO  
HEALTH AND HUMAN SERVICES AGENCY**

**MINUTES**

**Medical Advisory Committee (MAC) Meeting**

**Date: July 8, 2015**

**Time: 1:00 to 3:00**

**Location: HHS Sierra Conference Room**

**I. WELCOME/INTRODUCTIONS**

**Attendees:**

**Corey McLeod**, Barton ER  
**Sienna Gabler**, Barton ER  
**Beverly Webb**, Marshall ER  
**Michele Williams**, Marshall ER  
**Jessika, Balderston**, Marshall ER  
**Jennifer Stebbins**, AMB Billing  
**Tim Cordero**, EDC Fire  
**Grant Ingram**, Cal Fire  
**David Brazzel**, EMS Agency  
**Marty Hackett**, West Slope JPA  
**Bryan Pond**, CALSTAR

**David Hekhuis**, Lake Valley FPD  
**Dennis Carter**, AMR  
**Richard Todd**, EMS Agency  
**Michelle Domingo**, Marshall ER  
**Ken Earl**, Diamond FPD  
**Monique Gillespie**, Marshall ER  
**Greg Schwab**, Georgetown FPD  
**Suzanne Matin**, State Parks  
**Eileen Flatgard**, EMS Agency  
**Michael Habicth**, Marshall ER

**II. APPROVAL OF MINUTES:**

**A.** Minutes of the 6/10/15 MAC meeting were approved and posted to the EMS Agency website.

**III. CHAIRMAN REPORT: (David Brazzel, M.D.)**

**A. Protocol Changes:** As a reminder, the Protocol and Policy changes go in effect July 1, 2015. Please note: there were two revisions regarding spinal immobilization and clarification of penetrating trauma. Also, the determination of death policy (pg 2 items 4 A&B) regarding transporting a patient that codes in route, resuscitate to destination. Updates are available at ([Click here](#)).

#### **IV. BASE STATION HOSPITAL REPORTS:**

##### **A. BARTON MEMORIAL HOSPITAL (BMH): (Corey McLeod, M.D., Sienna Gabler, R.N.)**

- A make up Skills training will be scheduled at a later date.

##### **B. MARSHALL MEDICAL CENTER (MMC): (Michele Williams, R.N.)**

- Make Up Annual Training: Make up training will be conducted at the Community Services Center tomorrow, instead of station 89. This is the last make up training available on the West Slope for medics that have not been available to the previous scheduled updates.
- Trauma: Marshall has seen an increase in the number of trauma cases brought to the ER. Michele reports a total of 120 trauma patients for May, and she is currently working on the June stats.

#### **V. EMS AGENCY REPORT: (Richard Todd)**

- Ambulance Billing: Jennifer Stebbins requested that some additional information be included in the PCR narratives. Specifically, information about all agencies on scene that may have provided patient care and the type and quantity of bandages and supplies used. Additionally, all PCS forms need to be reviewed for signatures.
- CQI Plans: Rich reminded everyone, if you have not completed your ALS Service Agency CQI Plan update as required by CCR 22 § 100402., please do so as soon as possible. There are several ALS Service Agencies that have not completed their updated CQI Plan.
- Make Up Skills: As previously mentioned, the West Slope skills make up day is tomorrow, 7/9/15 in Cameron Park. Marshall will not provide CE's for this training. We will be working on scheduling the 2016 trainings with advanced notice to better accommodate all shift schedules.
- Around About Transportation: Due to a family emergency, Margaret Birge from Around About Transportation was unable to be here today to provide an overview on the service they provide. Around About Transportation provide gurney van/wheelchair van services on the West Slope. Margaret's presentation will be rescheduled for a future MAC meeting.

#### **VI. JPA REPORTS:**

##### **A. WEST SLOPE JPA: (Marty Hackett)**

- EPCR: LEMSA will take the reins on an RFP. The draft is in process and should go to the board sometime in August for approval. GEMT funds may be used to cover the cost.
- CF 19 ToughBooks: Marty stated the JPA has 2 toughbooks available for an EPCR demo.

- C-Collar issue: A C-Collar issue was brought to the JPA's attention by a Sac County R.N., and discussed during the July CQI meeting. According to Michele Williams, all area trauma centers are aware of our policy and the issue was resolved.

**B. CAL TAHOE JPA: (Rich Todd for Ryan Wagoner)**

- JPA Meeting: The next Cal-Tahoe JPA meeting will be July 13th.
- PCR Addendums: Cal-Tahoe is working on getting PCR addendums to billing to complete tags.

**VII. COMMITTEE REPORTS:**

**A. CQI COMMITTEE: (No report provided)**

**VIII. OLD BUSINESS:**

- A. None to report.

**IX. NEW BUSINESS:**

- A. None to report.

**X. SERVICE AGENCY REPORTS:**

**A. EDC TRAINING OFFICERS: (Ken Earle)**

ICD-10 Training: Ken mentioned the World Health Organization or Target Solutions as a possible platform related to ICD-10 code training possibilities. It was also noted that Wittman Enterprises will be sponsoring a webinar in the near future to review the changes going into effect with the implementation of ICD-10 codes effective 10/1/2015.

Over Hydration Incident: During a Fire Academy class this past year, there was an episode of over hydration. It was discovered that some agencies have a serious accident and review team, which determines how and who conducts the follow up investigation. There will be further discussions regarding implementation of a similar team including investigations and creating procedures to address these types of incidents.

**B. CALSTAR**: Bryan Pond reported that, Bob Griffith, chief flight nurse with Cal-Star 3 Auburn, is no longer with the agency. Rich Eiker has been named as his replacement. Welcome Rich!

**C. CARE FLIGHT**: No report.

**D. REACH**: No report.

E. **AMR:** (Dennis Carter) Nothing to report.

F. **CHP:** No report.

G. **SUTTER ROSEVILLE MC:** No report.

H. **U.C. DAVIS MC:** No report.

I. **STATE PARKS:** Suzanne Matin reported that the parks department does have a drowning protocol and they also complete PCR's for patient contact. She will provide a copy to Michele so Marshall can train staff and have a better understanding of their policies and procedures.

XI. **NEXT MEETING:** **September 9<sup>th</sup>, 2015, 1:00 p.m. to 3:00 p.m.**  
*HHSA, 3057 Briw Road, Sierra Conference Room. For directions to the HHSA  
Conference room, [click here!](#)*