

BOARD OF SUPERVISORS

Mission

The Board of Supervisors provides overall direction to the County. The Board acts as a forum for identifying the needs and desires of citizens, determining community consensus and matching those needs with available community resources. Pursuant to its constitutional and statutory power, the Board determines policy and, through the Chief Administrative Officer, exercises administrative control over County activities. The Board also sits as the El Dorado County Bond Authority, In-Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Services Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

Program Summaries

Board of Supervisors
Positions: 14 FTE

Total Appropriations: \$1,591,255
Net County Cost: \$1,562,006

The Board of Supervisors sets County policies and exercises administrative control over County activities including the Air Quality Management District, Bond Authority, In-Home Supportive Services Public Authority and County Service Areas; and hears appeals on actions of the Planning Commission.

The Clerk of the Board directs business functions of the Board of Supervisors: prepares and distributes meeting agendas; records minutes of meetings; processes Board orders; files Board records; maintains a record of appointments to Board committees and commissions; receives claims and services of litigation against the County; develops and maintains a department budget; manages department staff; serves as the "information telephone line" for inquiries about every phase of Federal, State and local government; responds to questions of Board members, County departments, outside agencies and the press; and serves the public on a neutral level, not as constituents. The Clerk of the Board also is the filing officer for citizens' appeals on property assessments. Working with hearing board members, the Assessor's office, County Counsel, and the appellants, the Clerk schedules the assessment appeals hearings that are conducted annually. The Clerk of the Board then prepares meeting agendas, attends the hearings, prepares and maintains the records of same, and makes timely notification to the Auditor-Controller of any changes to the property tax roll ordered by the hearing board.

Fiscal Year 2007-08 Major Accomplishments

- Final implementation of the electronic agenda management system.
- Close monitoring of the department's Fiscal Year 2007-08 budget resulted in a projected savings at the close of the fiscal year.

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Fiscal Year 2008-09 Goals and Objectives

The Clerk of the Board is committed to providing professional services to the public; of ensuring the integrity and accessibility of the public record; of facilitating the accurate and timely presentation of information to the Board of Supervisors, County departments and public through the agenda process; of fostering a spirit of cooperation and goodwill; of accepting accountability and responsibility; and to supporting the adopted Mission and Goals of the Board of Supervisors.

Charter review is required every five years by the County Charter and involves numerous meetings of a Charter Review Committee with staff support from the Board Clerk. The Committee will convene in the Fall of 2008. The Committee's recommendations will be presented to the Board of Supervisors for its deliberation and action. The goal is to have the recommended amendments on the November 2009 ballot.

Chief Administrative Office Comments

The Proposed Budget for the Board of Supervisors department is recommended at a Net County Cost of \$1,562,006, an increase of \$18,287 from FY 2007-08.

Appropriations are increasing by \$18,287. This increase is due mainly to an increase in the department's General Liability cost applied charge.

Revenue is expected to remain at the FY 2007-08 level.

Personnel Allocations

Classification Title	2007-08 Adjusted Allocation	2008-09 Dept Request	2008-09 CAO Recm'd	Diff from Adjusted
Supervisors	5.00	5.00	5.00	0.00
Administrative Secretary	0.00	0.00	0.00	0.00
Clerk of the Board Of Supervisors	1.00	1.00	1.00	0.00
Deputy Clerk of the Board I/II	2.00	2.00	2.00	0.00
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	0.00
Supervisor's Assistant	5.00	5.00	5.00	0.00
Department Total	14.00	14.00	14.00	0.00

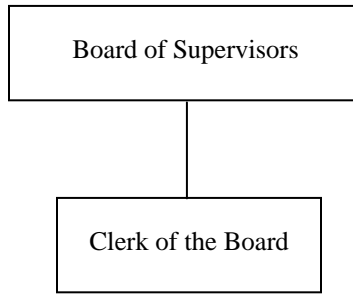
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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

		PRIOR YR ACTUAL	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
TYPE: R REVENUE						
CLASS	CLASS TITLE					
13	REV: CHARGE FOR SERVICES	28,249	28,249	28,249	28,249	0
19	REV: MISCELLANEOUS	914	1,000	1,000	1,000	0
TYPE: R SUBTOTAL		29,163	29,249	29,249	29,249	0
TYPE: E EXPENDITURE						
CLASS	CLASS TITLE					
30	SALARY & EMPLOYEE BENEFITS	1,164,577	1,391,471	1,385,177	1,397,251	5,780
40	SERVICE & SUPPLIES	95,474	117,466	117,595	135,920	18,454
50	OTHER CHARGES	279	1,220	1,685	625	-595
60	FIXED ASSETS	1,508	0	0	0	0
72	INTRAFUND TRANSFERS	48,658	63,479	58,763	58,127	-5,352
73	INTRAFUND ABATEMENT	0	-668	-668	-668	0
TYPE: E SUBTOTAL		1,310,496	1,572,968	1,562,552	1,591,255	18,287
FUND TYPE:	10 SUBTOTAL	1,281,333	1,543,719	1,533,303	1,562,006	18,287
DEPARTMENT:	01 SUBTOTAL	1,281,333	1,543,719	1,533,303	1,562,006	18,287

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Positions: 14