



EL DORADO COUNTY BUILDING SAFETY DIVISION

Important information you need to know **BEFORE** applying for your permit

These application forms have been updated to meet new State of California disclosure of contractor licensing, workers compensation coverage and lending agency information. The following information must be provided.

1. IDENTIFY YOUR BUILDING PROJECT

This section asks for general information concerning the parcel and the construction project. It should be filled in completely, where applicable. If you are not consulting with an architect or engineer, insert "not applicable" in that section.

In the "Description of Work" section, clearly describe the intended work to be done. If your project is for new construction of a structure, provide the type of structure, such as "single-family home." Square footage of all structures is required and should be noted as well, for instance: dwelling 2465 sq. ft., garage 650 sq. ft., deck 487 sq. ft., etc. If square footage is not applicable, as in remodel or repair projects, describe the work to be performed and enter the contract price of the job. If the contract price is not available, we will use the National Construction Estimator to determine a valuation.

It is important to check the box under the section heading "DECLARATION BY CONSTRUCTION PERMIT APPLICANT." A signature is required to verify that all the information entered on the form is true and correct.

2. PARTY PERFORMING THE WORK

Check the appropriate box to declare that you are either the contractor applying on behalf of the property owner as an agent or you are the property owner.

If you are a contractor, complete section 2a, CALIFORNIA LICENSED CONTRACTOR'S DECLARATION. All information must be filled in completely with your contractors license number and business license number. Please read the Declaration and sign where indicated.

If you are the owner, you must initial one of three options. (1) The owner/builder is solely, or with employees, constructing the structure and the structure is not intended for sale or resale. (2) The second choice applies if the structure is exclusively built by a licensed contractor and sub-contractors. (3) Lastly, choose option three if the structure is being built by the owner and will be the residence for one year or more before any sale of the property.

3. WORKERS COMPENSATION COVERAGE

Provide information verifying that either the owner/builder or contractor has and will maintain workers insurance during the period of construction. Choose one of the statements that best describe your workers coverage responsibilities. You will need to have your policy information available.

4. LENDING AGENCY

Please identify the lending institution providing funding for the project. This agency will be notified if the status of a permit changes. You may put "NA" if there is no lending agency used during construction.