

GENERAL LETTER OF INSTRUCTION FOR SERVICE OF PROCESS

PLAINTIFF EDSO CIVIL FILE NO. _____

DEFENDANT COURT CASE NO. _____

****PLEASE NOTE: Requester MUST PROVIDE US WITH AN ADDRESS FOR SERVICE per CCP 684.130. It is against California Civil Code for us to research an address or access any crime report or arrest log.**

This is my authorization for the Sheriff of El Dorado County to serve the following process:

This is my authorization for the Sheriff of El Dorado County to serve the attached documents on the following person or business listed below:

NAME: _____

HOME ADDRESS: _____

WORK ADDRESS: _____

HOME/WORK PHONE: _____

I authorize the Sheriff of El Dorado County to enforce the enclosed court process in the following manner:

REQUESTOR'S INFORMATION:

NAME: _____ **PHONE:** _____

ADDRESS: _____

SIGNATURE: _____ **DATE:** _____