

FEES REQUIRED \$40.00

INSTRUCTION TO THE SHERIFF OF THE COUNTY OF EL DORADO

The Sheriff must have written instructions from the plaintiff or their attorney before serving court documents. (CCP 262)

_____ vs. _____
Plaintiff Defendant

_____ _____
Court Case Number Levying Officer's File Number

BANK LEVY

Levy the attached writ on the account of:

Judgment debtor Account number – If known

Judgment debtor Account number – If known

At the: _____
Name of bank or financial institution

Located at: _____
Exact street address

City State Zip Code

Accept the amount directed by the Writ of Execution plus cost of the levy to satisfy this case unless a lesser amount is specified here: _____

NOTICE

Requester must provide El Dorado Sheriff's Office with the physical address for service in El Dorado County per CCP 684.130
The bank or financial institution has 20 days to respond. All communications, refunds and collections will be made to the name and address listed below:

Name: _____
Address: _____
City: _____, **State:** _____ **Zip:** _____

Signature of plaintiff or attorney Phone # Date