



## PLANNING AND BUILDING DEPARTMENT

2850 Fairlane Court, Building C, Placerville, CA 95667

### MOSQUITO FIRE PERMIT FEE WAIVER REQUEST FORM

In accordance with Chapter 130.69.A, approved by the El Dorado County Board of Supervisors on January 3, 2023 (Ordinance 5172), to address temporary emergency housing, resiliency, and rebuilding after the Mosquito Fire, applicants may request the waiver of permit fees adopted and charged by both the Planning and Building Department and Environmental Management Department. These fees include:

1. Permits necessary for temporary emergency housing for displaced persons on fire-damaged lots in the burn area including, but not limited to:
  - Temporary Mobile Home and/or Temporary Recreational Vehicle (RV) permits;
  - Temporary Electrical permits; or
  - Temporary Storage permits.
2. Permits necessary for demolition, repair, or replacement of a destroyed or damaged dwelling or structure, water well, and/or onsite wastewater treatment system (septic system) on fire-damaged lots in the burn area, provided that:
  - The repair or reconstruction is **substantially equivalent** to the damaged or destroyed dwelling or structure, water well, and/or septic system;
  - The applicant owned the lot(s) as of September 6, 2022; and
  - The application is submitted prior to the expiration of Chapter 130.69.A.

Before seeking a permit fee waiver or reduction, applicants must provide written documentation to the satisfaction of the Planning and Building Department Director, or his or her designee, establishing that the applicant:

- Did have insurance at the time of the damage or destruction: or
- Did **NOT** have insurance at the time of the damage or destruction.

Upon review of an applicant's permit fee reduction or waiver request and confirmation of eligibility, the Planning and Building Department shall waive all applicable Mosquito Fire permit fees charged by the Planning and Building Department and Environmental Management Department as follows:

- Applicants that did **not** have insurance are eligible for a waiver of 100% of permit fees.
- Applicants that did have insurance, regardless of the extent of dwelling and/or structure coverage or who are determined to be underinsured, are eligible for a waiver of 100% of permit fees.

No permit fee waiver or reduction may be granted for any permit for an illegal use or structure.

To determine eligibility for a fee waiver or reduction, the Planning and Building Department requires that applicants submit a written fee waiver request. Please complete all applicable sections below, sign and date, and return the completed form to the Planning and Building Department, 2850 Fairlane Court, Bldg. C, Placerville, CA 95667, or submit the completed form by email at: [mosquitofeewaiver@edcgov.us](mailto:mosquitofeewaiver@edcgov.us)

The application will then be reviewed for consistency with Chapter 130.69.A, including any amendments thereto, and the fee waiver or reduction requirements therein. A copy of this Urgency Ordinance 5172 and Chapter 130.69.A, along with other related information and resources, can be found here:

<https://www.edcgov.us/Government/Planning>

# MOSQUITO FIRE PERMIT FEE WAIVER REQUEST FORM

## APPLICANT INFORMATION

Name (Include Jr. or Sr. if applicable):

Email address:

Phone:

Alt. Phone:

Property address:

City:

State:

ZIP Code:

Mailing address (if different):

City:

State:

ZIP Code:

## CO-APPLICANT INFORMATION (OVER 18)

Name (Include Jr. or Sr. if applicable):

Email address:

Phone:

Alt. Phone:

Property address:

City:

State:

ZIP Code:

Mailing address (if different):

City:

State:

ZIP Code:

## PROJECT INFORMATION

Assessor's Parcel Number(s):

Provide a Brief Project Description (*required*):

Select the reason for the fee waiver/insurance status:

I did NOT have insurance at the time of the damage or destruction

I did have insurance at the time of the damage of destruction

## PERMIT INFORMATION

Select all applicable permit types that you are seeking a waiver of:

### Temporary Permit Types:

Temporary Mobile Home Permit \*

Temporary Recreational Vehicle (RV) Permit \*

Number of Temporary RVs Needed

Temporary Electrical Permit

Temporary Storage Permit (i.e. shipping containers)

Temporary Use Permit

Administrative Permit

### Rebuilding Permit Types:

Demolition Permit

Model Water Efficiency Landscaping Ordinance (MWEL0)

Residential Building Permits

Non-Residential Building Permits

Grading/Stockpile Permits

Well Repair/Replacement Permit

Septic System Repair/Replacement Permit

\* Refer to Urgency Ordinance 5172, Sections 130.69.A.160 and 130.69.A.170, for additional information for Temporary Mobile Homes and Temporary Recreational Vehicles.

## MOSQUITO FIRE PERMIT FEE WAIVER REQUEST FORM

### REQUIRED DOCUMENTATION

Please provide and attach to this application a copy of your homeowner's insurance policy at the time of the damage or destruction, or a written acknowledgement that you did not have insurance at the time of the damage or destruction.

### CERTIFICATION AND DECLARATION UNDER PENALTY OF PERJURY READ BEFORE SIGNING

I/We certify that the information provided on this form is true and correct to the best of my/our knowledge. I/We am/are aware that there are penalties for willfully and knowingly providing false information on an application for waiver of a County fee. I/We understand that the information on this form is subject to verification and I/we attest that I/we can provide verification for the information stated on this form. Penalties for falsifying information may include immediate repayment of all fees waived and/or prosecution under state law. I/We understand that the County will keep this information on file whether or not I/we are eligible for this fee waiver.

**Note:** This form will be used for internal purposes only and will not be made available to the public unless required in response to a request under the Public Records Act, in which case, any personal or other identifying information will be redacted to the extent allowed under the Public Records Act.

**I/We declare and attest under penalty of perjury that, to the best of my /our knowledge and belief, the statements made herein are correct, complete, and true.**

Applicant's Signature:	Date:	Print Name:
Co-Applicant's Signature:	Date:	Print Name:

### FEE WAIVER REVIEW AND DETERMINATION

#### OFFICE USE ONLY

Permit Numbers/Types Waived Under this Request:			
Additional Notes:			
Previous/Initial Estimated Permit Fees Waived:		Revised/Final Estimated Permit Fees Waived:	
Director Approval:		Date:	

**COUNTY OF EL DORADO  
CAMPAIGN CONTRIBUTION DISCLOSURE FORM**

Application or Solicitation Number: \_\_\_\_\_

Application or Solicitation Title: \_\_\_\_\_

Was a campaign contribution, regardless of the dollar amount, made to any member of the El Dorado County Board of Supervisors or to any County Agency Officer on or after January 1, 2023, by the applicant, or, if applicable, any of the applicant's proposed subcontractors or the applicant's agent or lobbyist?

Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please sign and date below.

If yes, please provide the following information:

Applicant's Name: \_\_\_\_\_

Contributor or Contributor Firm's Name: \_\_\_\_\_

Contributor or Contributor Firm's Address: \_\_\_\_\_

Is the Contributor:

- |  |           |          |
|--|-----------|----------|
| <input type="radio"/> The Applicant                      | Yes _____ | No _____ |
| <input type="radio"/> Subcontractor                      | Yes _____ | No _____ |
| <input type="radio"/> The Applicant's agent/ or lobbyist | Yes _____ | No _____ |

**Note:** Under California law as implemented by the Fair Political Practices Commission, campaign contributions made by the Applicant and the Applicant's agent/lobbyist who is representing the Applicant in this application or solicitation must be aggregated together to determine the total campaign contribution made by the Applicant.

\_\_\_\_\_

Identify the Board of Supervisors Member(s) and County Agency Officer(s) to whom you, your subcontractors, and/or agent/lobbyist made campaign contributions on or after January 1, 2023, the name of the contributor, the dates of contribution(s) and dollar amount of the contribution. Each date must include the exact month, day, and year of the contribution.

Name of Board of Supervisors Member or County Agency Officer: \_\_\_\_\_

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

(Please add an additional sheet(s) to identify additional Board Members or County Agency Officer to whom you, your subconsultants, and/or agent/lobbyist made campaign contributions)

By signing below, I certify that the statements made herein are true and correct. I also agree to disclose to the County any future contributions made to Board Members or County Agency Officers by the applicant, or, if applicable, any of the applicant's proposed subcontractors or the applicant's agent or lobbyist after the date of signing this disclosure form, and within 12 months following the approval, renewal, or extension of the requested license, permit, or entitlement to use.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Firm Name if applicable

\_\_\_\_\_  
Print Name of Applicant

**EL DORADO COUNTY BOARD OF  
SUPERVISORS AND COUNTY AGENCY  
OFFICERS**

**Board of Supervisors**

John Hidahl, District One

George Turnboo, District Two

Wendy Thomas, District Three

Lori Parlin, District Four

Brook Laine, District Five

**County Agency Officers**

Jon DeVille, Assessor

Joe Harn, Auditor-Controller

Vern Pierson, District Attorney

Janelle K. Horne, Recorder-Clerk

Jeff Leikauf, Sheriff-Coroner-Public Administrator

K.E. Coleman, Treasurer-Tax Collector

**Attachment A**

**GOVERNMENT CODE SECTION 84308**

(a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of government, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade, and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) While a proceeding involving a license, permit, or other entitlement for use is pending, and for 12 months following the date a final decision is rendered in the proceeding, an officer of an agency shall not accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party or a party's agent, or from any participant or a participant's agent if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution on the officer's own behalf, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit, or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. An officer of an agency shall not make, participate in making, or in any way attempt to use the officer's official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution

in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or a party's agent, or from any participant or a participant's agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

(d)(1) If an officer receives a contribution which would otherwise require disqualification under this section, and returns the contribution within 30 days from the time the officer knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, the officer shall be permitted to participate in the proceeding.

(2)(A) Subject to subparagraph (B), if an officer accepts, solicits, or directs a contribution of more than two hundred fifty dollars (\$250) during the 12 months after the date a final decision is rendered in the proceeding in violation of subdivision (b), the officer may cure the violation by returning the contribution, or the portion of the contribution in excess of two hundred fifty dollars (\$250), within 14 days of accepting, soliciting, or directing the contribution, whichever comes latest.

(B) An officer may cure a violation as specified in subparagraph (A) only if the officer did not knowingly and willfully accept, solicit, or direct the prohibited contribution.

(C) An officer's controlled committee, or the officer if no controlled committee exists, shall maintain records of curing any violation pursuant to this paragraph.

(e)(1) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

(2) A party, or agent to a party, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding shall not make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(3) When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in this section.

(f) This section shall not be construed to imply that any contribution subject to being reported under this title shall not be so reported.

## **Attachment B**

### **COUNTY OF EL DORADO CAMPAIGN CONTRIBUTION DISCLOSURE INFORMATION**

The attached Campaign Contribution Disclosure Form must be completed by applicants for, or persons who are the subject of, any proceeding involving a license, permit, or other entitlement for use, including most contracts and franchises, pending before the Board of Supervisors (“Board”) of the County of El Dorado or any of its affiliated agencies.

#### **IMPORTANT NOTICE**

Government Code section 84308 (also known as the “Levine Act”) contains requirements that are summarized generally as follows:

- A. If you are an applicant for, or the subject of, any proceeding involving a license, permit, or other entitlement for use, you are prohibited from making a campaign contribution of more than \$250 to any member of the Board of Supervisors or other County official who may participate in your proceeding. This prohibition begins on the date your application is filed or the proceeding is otherwise initiated, and the prohibition ends 12 months after a final decision is rendered by the Board of Supervisors or other County officer. In addition, no Board member or other County official who may participate in your proceeding alternate may solicit or accept a campaign contribution of more than \$250 from you during this period.
- B. These prohibitions also apply to your agents, and, if you are a closely held corporation, to your majority shareholder as well. These prohibitions also apply to your subcontractor(s), joint venturer(s), and partner(s) in this proceeding. Also included are parent companies and subsidiary companies directed and controlled by you, and political action committees directed and controlled by you.
- C. You must file the attached disclosure form and disclose whether you or your agent(s) have in the aggregate contributed more than \$250 to any Board member or other County officer who may participate in your proceeding during the 12-month period preceding the filing of the application or the initiation of the proceeding.
- D. If you or your agent have in the aggregate contributed more than \$250 to any individual Board member or other County officer who may participate in your proceeding during the 12 months preceding the decision on the application or proceeding, that Board member or other County officer must disqualify himself or herself from the decision. However, disqualification is not required if the Board member or other County official returns the campaign contribution within 30 days from the time the member or official knows, or should have known, about both the contribution and the fact that you are a party in the proceeding. The Campaign Contribution Disclosure Form should be completed and filed with your application or proposal, or with the first written document you file or submit after the proceeding commences.



1. A proceeding involving “a license, permit, or other entitlement for use” includes all business, professional, trade and land use licenses and permits, and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor or personal employment contracts), and all franchises.
2. Your “agent” is someone who represents you in connection with a proceeding involving a license, permit or other entitlement for use. If an individual acting as an agent is also acting in his or her capacity as an employee or member of a law, architectural, engineering, consulting firm, or similar business entity, both the business entity and the individual are “agents.”
3. To determine whether a campaign contribution of more than \$250 has been made by you, campaign contributions made by you within the preceding 12 months must be aggregated with those made by your agent within the preceding 12 months or the period of the agency relationship, whichever is shorter. Contributions made by your majority shareholder (if a closely held corporation), your subcontractor(s), your joint venturer(s), and your partner(s) in this proceeding must also be included as part of the aggregation. Campaign contributions made to different Board of Supervisors members or other County officer who may participate in your proceeding are not aggregated.
4. A list of the Board of Supervisors members and other County officials is attached.

This notice summarizes the major requirements of Government Code section 84308 of the Political Reform Act and California Code of Regulations, Title 2 sections 18438.1-18438.8.