

COUNTY OF EL DORADO
Quarterly Transient Occupancy Tax Return

PURSUANT TO ORDINANCE NO. 4262; TITLE 3, CHAPTER 28

Property Address: _____

TOT # _____

Owner / Agent: _____

Mailing Address: _____

City, State, Zip: _____

Make checks Payable to:

K. E. Coleman, MBA
Treasurer-Tax Collector
 360 Fair Lane
 Placerville, CA 95667-4197

Check quarter for which return is prepared and indicate year:

- 1st Quarter (1/1 thru 3/31) 20____ 3rd Quarter (7/1 thru 9/30) 20____
 2nd Quarter (4/1 thru 6/30) 20____ 4th Quarter (10/1 thru 12/31) 20____

<input type="checkbox"/> Check if Final Return
<input type="checkbox"/> Off Market <input type="checkbox"/> Sold
<input type="checkbox"/> Other _____

Total Gross Receipts include Airbnb (Enter zero if no rental receipts received) **Line 1** \$ _____

Total Exemptions **Line 2** \$(_____)

Net Receipts (Subtract line 2 from line 1) **Line 3** \$ _____

Transient Occupancy Tax (Multiply line 3 by 10%, (0.10)) **Line 4** \$ _____

Less: Airbnb Tax sent directly to El Dorado Co. Tax Collector by Airbnb .. **Line 5** \$(_____)

Net Tax Due (Subtract line 5 from line 4) **Line 6** \$ _____

If paid timely, skip to line 8

Late Penalty & Interest (See **Penalty & Interest Calculations** box on page 2) **Line 7** \$ _____

Total Tax Due (add line 6 plus line 7) **PAY THIS AMOUNT → Line 8** \$ _____

SIGNATURE REQUIRED

I declare under penalty of perjury that the foregoing information has been examined and to the best of my knowledge is a true, and accurate statement.

Print Name: _____

Signed: _____

Phone #: _____

Email: _____

Title: _____

Owner, Partner, Agent, or Officer

Date: ____ / ____ / ____ Website: _____

NOTICE

If the tax is not paid on or before the last day of the month following the end of the calendar, penalties and interest apply.

Delinquent Dates: 1st Qtr – April 30 3rd Qtr – Oct 31
 2nd Qtr – July 31 4th Qtr – Jan 31

Delinquent penalties and interest apply if the tax is not remitted timely. Transactions are subject to audit.

If no transient occupancy occurs during a quarter, a “no receipts” tax return must be filed.

KEEP A DUPLICATE COPY FOR YOUR RECORDS

Note: Transient occupancy tax collected is required to be “held in trust,” until remitted to the County along with the quarterly Transient Occupancy Tax Return. *Ordinance, Sections: 3.28.030 Imposed, 3.28.050, Operator Duties, and 3.28.070 Reporting and Remitting.*

INSTRUCTIONS

Gross Receipts: Total the types of room rent collected for the quarter on **line 1**. "Rent" means the monetary value of the consideration charged, whether or not received, without deductions. Rent includes cleaning fees, rollaway bed fees, pet fees, etc., (Sec.3.28.020.)

Exemptions: Enter the amount of individual exemptions claimed and total the amounts on **line 2**. Sec.3.28.040.

Net Receipts: Subtract line 2 from line 1 and enter on **line 3**.

Transient Occupancy Tax: Multiply line 3 by 10%, (0.10), and enter on **line 4**.

Total Tax Due: Add line 6 plus line 7 enter on **line 8**.

Penalty & Interest Calculations

- If payment postmarked 1-30 days after delinquency date,
multiply line 6 (see page 1) by 10%, (0.10).....\$ _____
 - If payment postmarked more than 30 days after delinquency date,
multiply line 6 (see page 1) by 20%, (0.20).....\$ _____
 - Interest charged from date of delinquency to date postmarked or paid.
Multiply amount on line 6 by 10% per annum or 0.00833 per month multiplied by # of months .. \$ _____
- Late Penalty & Interest Due (add above amounts and enter total on page 1 line 7)\$ _____