



Main Hall & Conference Room Rules

- To qualify for on-going event fee status, groups will be required to sign up for a minimum of 5 meetings.
- A time limit of 4 hours is set for ongoing activities; over 4 hours are at additional fees.
- If the tables are used, they must be cleaned with soap and water. Cleaning materials will be provided.
- Floor must be dust mopped and, if necessary, damp mopped. Spot cleaning may be adequate for minor spills.
- Only the chairs, which are set at the meal tables, may be left up. All other chairs must be returned to the racks.
- If decorations are used, only masking tape may be used to hang them.
- All windows and outside doors **MUST** be closed and locked at the end of the function. The person responsible for the rental should check ALL doors before leaving the facility.
- The sale of Alcohol is prohibited for all events at Pioneer Park.
- Adult Chaperons will be required for all youth activities.