

#17-12: Oversight of Special District Mitigation Fees

FINDINGS

F1. The Chief Administrative Office (CAO) has designated staff with responsibility for assisting special district compliance with the MFA.

Board of Supervisors Response:

The Board of Supervisors agrees with this finding.

F2. There are no County internal policies and procedures governing the County's assistance in the administration of special district mitigation fees.

Board of Supervisors Response:

The Board of Supervisors disagrees with this finding.

The Chief Administrative Office maintains an internal procedure governing the process for oversight of special district mitigation fees. However, this internal procedure has not been formalized as County policy.

F3. All County mitigation fees accounting is up to date and in full compliance with the MFA.

Board of Supervisors Response:

The Board of Supervisors agrees with this finding.

RECOMMENDATION

R1. The County should formalize policies and procedures with regard to the County's role in assisting special districts to comply with the Mitigation Fee Act.

Board of Supervisors Response:

The recommendation to formalize policies and procedures will require further study, in that discussions with affected departments which play a role in managing the Mitigation Fee Act will need to take place in order to develop a comprehensive, countywide policy and procedure. Affected departments include not only the Chief Administrative Office, but the Auditor-Controller, Department of Transportation, and Community Development Services Administration and Finance. Special Districts will also need to be involved in the development of any policy recommendation. County policies require Board of Supervisors approval.