



EL DORADO COUNTY  
HEALTH AND HUMAN SERVICES AGENCY  
**EMERGENCY MEDICAL SERVICES**

# MINUTES

---

## Medical Advisory Committee (MAC) Meeting

Date: December 13, 2017

Time: 1:00 to 3:00

Location: HHS Sierra Conference Room

### I. WELCOME/INTRODUCTIONS

#### Attendees:

Aryon, Nielsen, EMS Agency  
Ryan Wagoner, Cal Tahoe JPA  
Corey McLeod, Barton ER  
Suzie Matin, State Parks  
Greg Schwab, Georgetown FPD  
Eileen Flatgard, EMS Agency  
Clive Savacool, Garden Valley FPD  
Leah Yaws, Diamond FPD  
Christopher Garrigues, Garden Valley FPD

Richard Todd, EMS Agency  
Dave Hekhuis, Lake Valley FPD  
Michele Williams, Marshall ER  
Ken Earle, Diamond FPD  
Dennis Carter, AMR  
David Brazzel, EMS Agency  
Tim Cordero, EDC FPD  
Lucas Shepard, EDC FPD

### II. APPROVAL OF MINUTES:

- A. The minutes of the 11/8/17 MAC meeting were approved and posted to the EMS Agency website.

### III. CHAIRMAN REPORT: (David Brazzel, M.D.)

- A. Fentanyl Shortages: There currently is a shortage of the fentanyl carpupjects on the West Slope. Boundtree has stated this issue should be resolved by the end of March or early April. As an alternative, fentanyl will have to be drawn up for usage. Updates regarding this shortage will be available at future MAC meetings.

### IV. BASE STATION HOSPITAL REPORTS:

A. BARTON MEMORIAL HOSPITAL (BMH): (Corey McLeod, M.D., Cate Neal, R.N.)

- Nothing to Report.

B. MARSHALL MEDICAL CENTER (MMC): (Michele Williams, R.N.)

- Statewide Drill: The statewide multi-agency drill was conducted on 11/16/17. Michele wanted to thank everyone for their contributions, especially Chief Cordero and Leah Yaws.

- EMR: Marshall went live with EPIC for their new Electronic Medical Record (EMR) system on 11/1/17. MMC was added to the current EPIC format already in use at U.C. Davis Medical Center. Legacy data will still be available through the McKesson program. It's been a learning process and a little slow going, but Michele stated they are getting up to speed.

#### V. EMS AGENCY REPORT: (Richard Todd)

- Flu Shots: As a reminder, December 1<sup>st</sup> was the deadline for flu shots for all first responders. If you haven't received your vaccine yet there is still time. Otherwise, providers will need to mask up when providing patient care.
- Holidays: With the holidays rapidly approaching, please be cognizant if your certification is about to expire. The EMS Agency will be downsizing staff over the holidays so please plan accordingly (don't wait till the last week to renew).
- Barton Level III Status: Barton successfully passed the ACS Level III Trauma Center Reverification. Once the completed paperwork is submitted to the EMS Agency, it will be agendized for the BOS. Again, Congratulations!!
- Non-Transporting ALS Agencies: Rich is working on the agreement for non-transporting units and expects this matter to be brought to the BOS in January. As a requirement of the County Emergency Medical Service and Medical Transportation Ordinance (Ambulance Ordinance), the intent is to establish agreements between the County and the ALS service agencies for non-transporting ALS assessment services. Additional information on the status of this item will be available at future MAC meetings.
- Amendment IV: Amendment IV was approved by the West Slope JPA and will be headed to the BOS in January for final approval.
- RFP: The RFP for the East Slope (CSA 3) will move forward once the West Slope (CSA 7) contract is in place. An update on this status will be available at next month's MAC meeting.

#### VI. AMBULANCE BILLING: (Eileen Flatgard)

- Epic Access: County staff is in need of access to Marshall's Epic program in order to obtain up-to-date insurance information. Michele will help facilitate access for those staff members. Thank you!
- Face Sheets & PCS Forms: All crew members need to scan and attach the face sheets and PCS forms for IFT's. Submitting the attachments to billing without attaching to the PCR will delay the billing process as we then have to scan and send them to Intermedix. .
- Pictures: As a reminder, pictures attached to the ePCR's must be legible and clean. The pictures should be taken while using **Elite Field** and when the call has not yet been posted. Acceptable pictures are; face sheets, PCS forms, and EKG strips that were not imported via the monitor. Additionally, all original PCS forms and face sheets still need to be delivered to the EMS office as we are still working with Intermedix during the ImageTrend transition.

- Landing Zones: When taking a patient to a landing zone, please use the destination facility as the destination on the PCR. It's also necessary to document in the narrative which air transport agency (Air Ambulance) transported the patient and which landing zone the patient was transported too. By identifying the receiving hospital as the destination, that facility can then pull your tag for their records. Thank you!
- PCS Form: The only acceptable PCS form required for billing is the form designated by the EMS Agency. The electronic version Marshall created is only sufficient for their records, not ours.

## **VII. JPA REPORTS:**

### **A. WEST SLOPE JPA: (Greg Schwab for Marty Hackett)**

- November & December: The November and December meetings were combined.
- Budget meetings: The JPA has approved a preliminary budget for the upcoming year.
- Amendment IV: The JPA has approved amendment IV and also awarded a half-time medic unit to be added to the fleet.
- Regular Meetings: The meetings are held on the 4<sup>th</sup> Wednesday of each month. Mike Hardy is the Chairman and Dave Roberts is the Vice Chairman.

### **B. CAL TAHOE JPA: (Ryan Wagoner)**

- Community Paramedicine Pilot Program: Ryan is still working on the pilot program in collaboration with Barton and the JPA and has received state approval to move forward. A JPA board meeting is scheduled next month to discuss development of a core training program and potentially adding Barton to the JPA. Additional information on this program will be available at next month's MAC meeting.

## **VIII. COMMITTEE REPORTS:**

### **A. CQI COMMITTEE: (Christopher Garrigues)**

- CQI Process: The CQI process is still being built in the ImageTrend program. Aryon has been working diligently to get this process completed and will have an update at next month meeting.
- Engines to Medics: CAD will push the info to ImageTrend. The medic crew needs to download the tag from the engine and then update the cad in order for information to be retained.

### **B. PAC: (Aryon Nielsen)**

- King Airways: The King Airway will be pushed to PAC for review.

## **IX. OLD BUSINESS: EPCR Update (Richard Todd & Aryon Nielsen)**

- Log In: Please log in first thing in the morning and do not save user name/passwords.
- Public Assists: Per ECC in Camino, these will be isolated.
- Second Patient/Add patient: There have been some bugs in the “add another patient field” and those secondary tags have not come through. We are still working on resolving this issue with ImageTrend.
- Transfers: A discussion and instructions about the transferring of information from engine ePCR’s to Medic ePCR’s took place. The goal was to eliminate redundancy in documentation. If any providers still have question about transferring information please contact the EMS Agency.
- Settings: Cloud Sync must be off in the settings.
- Green Check Marks: As a reminder, a green check mark doesn’t mean you have finished.
- Thank You! The EMS Agency staff would again like to thank everyone for their patience and assistance during this transition from paper to electronic PCR’s. Transitions are difficult and we have been fortunate to have the support from all the service agencies.

#### **X. NEW BUSINESS:**

- 5150 Issue: A situation came up regarding chaperones on 5150 calls. If the hospital or a crisis worker determines a chaperone is necessary, the hospital will provide that person. If the medic crew believes a chaperone is necessary, they are required to find a rider or contact Michele directly.

#### **XI. SERVICE AGENCY REPORTS:**

- EDC TRAINING OFFICERS:** (Ken Earle): The training officers believe there should be a medicine level sub-group and this group should include the chiefs due to the level of complexity of medicine involved in patient care.
- CALSTAR/REACH:** (Bryan Pond): Not present.
- CALFIRE:** (Greg Schwegler): Not Present
- CARE FLIGHT:** (Markus Dorsey-Hirt): Not Present.
- AMR:** (Dennis Carter): No Report
- CHP:** (Jimmy Hendrix): Not Present.
- SUTTER ROSEVILLE MC:** (Debbie Madding): Not present.
- U.C. DAVIS MC:** (David Buettner): Not Present
- STATE PARKS:** (Suzanne Matin): Suzanne stated there is a glitch in their alarm system and medical alarm calls from 310 Back Street in Coloma should not be happening. She suggested all medical alarm calls be ignored at this time until the issue is resolved. Also, there will be several New Year’s Day guided hikes in the park. Meet up at the museum at 1000, 1100, 1300 or 1400 hours for one of these wonderful and informative hikes.

J. **Mercy Folsom:** (Theresa Franklin-Piercy): Not present.

XII. **NEXT MEETING:** **January 10<sup>th</sup>, 2017, 1:00 p.m. to 3:00 p.m.** HHSA, 3057 Briw Road, Sierra Conference Room. For directions to the HHSA Conference room, [click here!](#)