



EL DORADO COUNTY  
HEALTH AND HUMAN SERVICES AGENCY  
**EMERGENCY MEDICAL SERVICES**

# MINUTES

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## Medical Advisory Committee (MAC) Meeting

Date: March 14, 2018

Time: 1:00 to 3:00

Location: HHSA Sierra Conference Room

### I. WELCOME/INTRODUCTIONS

#### Attendees:

Aryon, Nielsen, EMS Agency  
Tim Cordero, EDC FPD  
Corey McLeod, Barton ER  
Greg Schwab, Georgetown FPD  
Eileen Flatgard, EMS Agency  
Marty Hackett, JPA  
Debbie Madding, SRMC  
Eddie Dwyer, Mosquito FPD  
Matt Wieser, Cambridge Sensors

Richard Todd, EMS Agency  
Sherrie Kelley, JPA  
Michele Williams, Marshall ER  
Daniel Iniguez, AMR  
David Brazzel, EMS Agency  
Bryan Pond, CALSTAR  
Chris Landry, EDH FPD  
Becky Rowe, Life Assist  
Dave Hekhuis, Lake Valley FPD

### II. APPROVAL OF MINUTES:

- A. The minutes of the 2/14/18 MAC meeting were approved and posted to the EMS Agency website.

### III. CHAIRMAN REPORT: (David Brazzel, M.D.)

- A. Presentation: Becky Rowe introduced Matt Wieser from Microdotcs.com who provided a presentation about their Cambridge Sensor glucometers. Overall, the product is less costly than the current glucometers and strips. He also demonstrated their innovative rapid cold & heat packs. The heat packs have no expiration date and will provide anywhere from 15 to 30 minutes of product use.
- B. Dopamine Shortage: As a contingency, if the dopamine supply is exhausted, use the epi dilution formula for hypotension that is already established in the formulary. A paramedic alert will be distributed for dilution instructions.

### IV. BASE STATION HOSPITAL REPORTS:

#### A. BARTON MEMORIAL HOSPITAL (BMH): (Corey McLeod, M.D.)

- Nothing to Report.

## **B. MARSHALL MEDICAL CENTER (MMC): (Michele Williams, R.N.)**

- Annual EMS Update: In order to accommodate all shifts, the dates for the Annual EMS Update are May 14<sup>th</sup> & 16<sup>th</sup> in EDH, and the 18<sup>th</sup> in Diamond Springs. Please be prepared to attend one of these sessions. Additional information with topics will be available at a later date.
- Awning over ER: Marshall will be installing an awning over the ambulance bay in the fall of 2018. This will help keep patients dry as they are transferred from the medic unit into the hospital.
- Key Pad: Marshall installed a key pad for the medics last month. The code will change every 3 months, with code changes facilitated through the JPA. Please keep your FOB's as you will still need them upstairs for now. Michele will notify the JPA once the keypad is operational.

## **V. EMS AGENCY REPORT: (Richard Todd)**

- EMS Week: This year, EMS week will be held the week of May 21<sup>st</sup>. Please submit your candidates to the EMS Agency or your JPA for consideration.
- CQI: CQI held an EPCR meeting to set benchmarks for quality assurance. Aryon will amend the documentation policy for engine vs medic services. She will also add the information to the CQI learning points.
- Violence Prevention in Health Care: Rich has emailed all the chiefs information on the new Cal/OSHA regulations addressing Workplace Violence Prevention in Healthcare standards. All agencies are required to implement a written workplace violence prevention program. To access Title 8, Section 3342, [Click here!](#)
- CSA 7: The contract for CSA 7 is still in negotiations with the next meeting scheduled for 3/19/18. Chief Hardy has stepped down from the JPA's negotiation team and Chief Ransdell will take his place.
- EPIC and Barton: Rich is working with Omar at Barton Hospital's IT department to establish an integration agreement between Image trend and Epic. Additional information on this item will be available at a future MAC meeting.

## **VI. AMBULANCE BILLING: (Eileen Flatgard)**

- In Progress Calls: All "In Progress" calls need to be completed and placed in a "finished" status in order to be picked up for billing. Please ensure all tags are "finished" and submitted in accordance with the documentation policy. [Click here](#) for a copy of the documentation policy
- Face Sheets & PCS Forms: All crew members need to scan and attach the face sheets and PCS forms for IFT's prior to posting the call. Submitting the attachments to billing without attaching to the PCR will delay the billing process as we then have to scan and send them to Intermedix.

- Updated PCS forms: Michele will have the current PCS form modified to reflect only an M.D. or D.O signature to meet the billing requirements for Medi-Cal patients. This will prevent the need to return PCS forms for additional signatures.
- Needs Crew Attention: Please check your ImageTrend emails for requests from the billing department. If additional information is requested, the tag is parked until the requested information is received. A prompt response to any email request for additional information is preferred.

## **VII. JPA REPORTS:**

### **A. WEST SLOPE JPA: (Marty Hackett)**

- Workplace Violence: Marty is working on the Workplace Violence policy and will be review it at the Systems Status Management (SSM) meeting this month. Each agency will have a policy for compliance with OSHA.
- Key Pad: Marty is working with Marshall Hospital to establish the keypad security system at the ER entrance.
- Supply Committee Meeting: The Supply committee meeting will be held the second week of April.
- EPI: An email will be distributed regarding EPI and expiration dates. Additional EPI orders will be placed through CVS.

### **B. CAL TAHOE JPA: (Dr. Corey McLeod for Ryan Wagoner)**

- Nothing to report.

## **VIII. COMMITTEE REPORTS:**

### **A. CQI COMMITTEE: (Aryon Nielsen for Christopher Garrigues)**

- Policy Question: The Spinal Immobilization policy doesn't address that the head is not to be taped down.
- UCD Intake Process: There was a discussion about the intake process when taking patients to UCD. If there is a delay with the transferring of patient care, let Aryon know and she will have a conversation with David.
- North Side of Marshall: The old north side ICU side is open for overflow patients.
- Radio Reports: As a reminder, accurate information is imperative.

### **B. PAC: (Aryon Nielsen)**

- Policy Reviews: Physician at scene was pushed; no changes were made to the safe surrender policy, but please make sure the kits are all up to date. Refusal of care and transportation had no changes, severely agitated patients

will mimic the same language as the restraint policy, reporting suspected abuse; the links were uploaded to the policy, and the remaining policies will be reviewed next month for any updates or amendments. A motion was made to approve these changes and seconded at MAC.

- MCI Plan: The MCI plan will go out to all the reps to disperse to their departments. Portions will be placed on the EMS Agency website for didactic purposes.

**IX. OLD BUSINESS: EPCR Update (Richard Todd & Aryon Nielsen)**

- EPCR Mobile Device Platform Policy: All mobile electronic device/platforms intended for use with the EPCR software must be approved by the EDC EMS Agency prior to being placed into service. In accordance with the ePCR Mobile Device/Platform Policy ([Click here](#)) a letter will need to be submitted to the EMS Agency that should identify the brand and type of platform, serial numbers, and chief's approval for consideration.
- EPCR Meetings: Ongoing EPCR meetings will take place outside of the current meeting platforms.

**X. NEW BUSINESS:**

- Homeless/Weather/LE Issue: (Tim Cordero)  
Chief Cordero stated that there is a growing problem with medics being requested to move homeless individuals off the streets to the hospital when law enforcement has been called but there is no medical need. A separate meeting with Marshall Hospital, Barton Hospital, law enforcement agencies, EMS, the JPA's, and County medical providers will be set scheduled to further discuss this issue, and develop a solution that accommodates all parties.

**XI. SERVICE AGENCY REPORTS:**

- A. EDC TRAINING OFFICERS:** (Chris Landry) TO's are moving forward with an active shooter plan inclusive of possible body armor for staff. They are in the early stages of development and hope to have something planned for training before the fall of 2018.
- B. CALSTAR/REACH:** (Bryan Pond): Nothing to report other than a lot of snow.
- C. CALFIRE:** (Greg Schwegler): Not Present No report.
- D. CARE FLIGHT:** (Markus Dorsey-Hirt): Not Present.
- E. AMR:** (Daniel Iniguez): David attended a meeting in Sacramento yesterday regarding a hospital diversion (Decompression) plan effective 5/1/18. This will be a year-long trial that will affect other counties. The plan will identify specific criteria for the diversion of patients.
- F. CHP:** (Jimmy Hendrix): Not Present. No report.

- G. SUTTER ROSEVILLE MC:** (Debbie Madding): Sutter will be involved in the trial diversion plan and has some concerns regarding patient volume. Sutter will be implementing an expansion of their ER in 2020 which should help alleviate potential diversion problem. Debbie also stated there will be a quarterly MCI tabletop drill with EM Resource. She can email flyers to all interested.
- H. U.C. DAVIS MC:** (David Buettner): Not Present. No report.
- I. STATE PARKS:** (Suzanne Matin): Not present. No report.
- J. Mercy Folsom:** (Theresa Franklin-Piercy): Not present. No report.
- K. Life Assist:** Becky Rowe indicated that, 1:1000 1mg EPI is in stock and 250 ml and 500ml saline bags are on a very long back order. Additionally, she currently has adequate 1000ml bags of saline available.
- XII. NEXT MEETING:** **April 11<sup>th</sup>, 2018, 1:00 p.m. to 3:00 p.m.** *HHSA, 3057 Briw Road, Sierra Conference Room. For directions to the HHSA Conference room, [click here!](#)*