


EL DORADO COUNTY EMS AGENCY PERSONNEL POLICIES

Effective: July 1, 2019

Reviewed: N/A

Revised: N/A

Scope: Accredited EMT



EMS Agency Medical Director

EMERGENCY MEDICAL TECHNICIAN "EMT" ACCREDITATION INSTRUCTIONS

AUTHORITY:

California Health and Safety Code, 1797.210, 1797.212, and 1797.214; and California Code of Regulations, Title 22, Section 100166.

PURPOSE:

The purpose of this policy is to define the process by which the El Dorado County EMS Agency can ensure that all EMT's functioning within the County are oriented to local policies, procedures, and EMS system features.

POLICY:

- 1) In order to be eligible for initial accreditation, an individual shall:
 - a. Possess and maintain a current, valid California EMT license.
 - b. Apply to the El Dorado County EMS Agency for accreditation by completing an application form.
 - c. Be at least 18 years of age.
 - d. Submit a valid photo I.D. (i.e., driver's license, military I.D., State I.D. card, etc.)
 - e. Pay the established accreditation fee if applicable.
 - f. Complete a statement that the individual is not precluded from accreditation to practice as an EMT for reasons defined in Section 1798.200 of the Health and Safety Code.
 - g. Submit a letter of affiliation with an El Dorado County ALS provider and specify the Field Training Officer (FTO) that will administer the orientation and field evaluation.
 - h. Provide proof of successful completion of an approved El Dorado County EMS orientation session, not to exceed eight hours, excluding testing or training in the optional scope of practice. This orientation shall include, but not be limited to, a minimum of the following:
 - Orientation to El Dorado County EMS Policies and Procedures
 - Orientation to El Dorado County Formulary
 - Orientation to El Dorado County EMS Protocols
 - Orientation to El Dorado County MCI Plan
 - Orientation to El Dorado County EMS radio communications
 - Orientation to Base Station and receiving hospitals
 - i. Training in the optional scope of practice must be completed within the thirty-day time frame for accreditation, and may be outside the eight-hour orientation. Training and evaluation under the optional scope of practice is limited to those items not included in the State of California EMT basic scope of practice. Testing in the optional scope of practice will be in an oral and skills format administered by the El Dorado County EMS Agency or approved designee.
 - j. Pass the El Dorado County EMS Policy/ Procedure/ Protocol Exam with a score of at least 80%.
 - k. EMTs are required to maintain a valid EMT license.

EMT ACCREDITATION INSTRUCTIONS CONTINUED

- l. The applicant is required to read and gain an understanding of all the information included in the accreditation packet, including: El Dorado County EMS Agency Policies, Procedures, Protocols; the Health and Safety Code, Division 2.5; California Code of Regulations, Title 22 Chapters 4 – 8; and State EMS Systems Standards and Guidelines.
- m. Documentation that all the accreditation steps were followed shall be verified by the completion of the Accreditation Check Sheet. This document shall become part of the EMT's EMS personnel file.

2) Maintaining continuous accreditation:

- a. Accreditation to practice shall be continuous as long as the EMT maintains valid licenses, maintains the required level of continuous medical education and training, and adheres to local medical care standards and protocols.
- b. As a condition of maintaining accreditation, the EMT is required to complete annual training in supraglottic airway and Accredited EMT skills. Skills successfully performed on real patients during the course of normal EMT duties may be used in lieu of skills training; however documentation of the incident number is required.
- c. As a condition of maintaining accreditation, the EMT may also be required to obtain education aimed at a specific clinical condition or problem identified by the CQI process.

Process for maintaining accreditation:

- a. Submit a completed El Dorado County EMT accreditation application.
- b. Submit a copy of the renewed valid California EMT license.
- c. Submit a letter of continued affiliation with an Approved El Dorado County EMS provider.
- d. Submit a completed copy of the Skills sheets
 - a. Narcan
 - b. Glucometer
 - c. Epi Auto Injector
 - d. Supraglottic Airway
- e. No fee is required for maintaining continuous accreditation.

3) Re-accreditation (To be completed in the event accreditation lapses):

The conditions where re-accreditation is required are:

- lapse in California State EMT license
- Failure to obtain at least 24 hours of CE every two years as defined in Title 22, 100165.

Process for re-accreditation:

- a. To re-accredit following a lapse in accreditation, all the steps in section 2 of this policy must be completed and the established fee for accreditation must be paid.
- b. All re-accreditation candidates returning to the El Dorado County system following an absence of one year or more shall be required to successfully complete the procedures in section "1" of this policy.