



RESOLUTION No. 128-2002

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, the numerous cemeteries located in El Dorado County contain important artifacts of the County's cultural history, provide solemn final resting places for the County's citizens, furnish a vital public service where appropriate gravesites remain active and available, and contribute to the County's rural cultural heritage and open space; and

WHEREAS, the Board of Supervisors wishes to protect and promote the public health, safety, and general welfare by preserving and enhancing the County's cemeteries; providing clear, fair, appropriate, and effective regulations for their use; ensuring appropriate treatment of Native American burial sites; compiling and recording cemetery information, records, and historical data; and identifying and pursuing funding for all of these activities; and

WHEREAS, to accomplish these goals, the Board of Supervisors wishes to draw upon the advice and expertise of trained, knowledgeable, and interested individuals within the local community;

NOW, THEREFORE, the Board of Supervisors hereby resolves as follows:

- A. There is hereby established an El Dorado County Cemetery Advisory Committee, consisting of eleven members. The composition of the Committee shall be as follows:
1. Five members comprised of one member who resides in each of the five Board of Supervisor districts, nominated by the Supervisor in their district and appointed by majority vote of the Board of Supervisors;
 2. One member of a recognized fraternal organization, nominated by said organizations and appointed by majority vote of the Board of Supervisors;
 3. One member of a recognized Native American organization, nominated by said organizations and appointed by majority vote of the Board of Supervisors;
 4. One member possessing academic training and professional experience as an archaeologist, nominated by the County Cemetery Director and appointed by majority vote of the Board of Supervisors;
 5. One member of the Board of Supervisors, nominated by the Board of Supervisors and appointed by majority vote of the Board of Supervisors;
 6. The County Coroner, or designee;
 7. The County Cemetery Director, or designee.

The Board of Supervisors may accept or reject all or any nominees for any member, and the Board may require further nominations or, alternatively, make its own appointments in place of those nominated, provided that the identities of the appointed members meet the criteria of this section.

- B. Subject to the provisions of section 210 of the County Charter, members shall have a term of two years or until a successor is appointed.
- C. Staff to the Committee shall consist of the Museum Director, County Counsel, and the County Planning Director, or their respective designees.
- D. Members shall serve without compensation.
- E. The Committee shall appoint from among its members a Chair and a First and Second Vice-Chair to act in the Chair's absence. The Committee shall appoint from among its members and staff a secretary to prepare written minutes of all meetings of the Committee and any subcommittees. Approved minutes shall be distributed to the Board of Supervisors, the County Cemetery Director, and anyone who makes a written request for them.
- F. The Committee shall meet monthly or as otherwise determined by the Committee to be necessary or desirable. All Committee meetings shall be conducted according to Roberts Rules of Order. The Ralph G. Brown Open Meetings Act shall apply to all Committee meetings. Six members shall constitute a quorum. Actions shall be taken by majority vote of the members present.
- G. The Committee's authority shall be as follows:
 - 1. It shall serve only in an advisory capacity to the Board of Supervisors regarding cemeteries and located partly or wholly within El Dorado County.
 - 2. It shall have no authority to, and shall not, formulate County policy or exercise authority or direction over County staff, nor make decisions that would bind the County contractually, fiscally, or otherwise.
 - 3. It shall serve as a liaison among the Cultural Resources Preservation Commission, County Departments, and interested community groups and citizens.
 - 4. It shall submit an annual report to the Board of Supervisors addressing the status of cemeteries within the County, tasks accomplished during the report year, and recommendations regarding future activities and projects.
 - 5. In addition to its annual report, it shall make recommendations to the Board, and report on findings resulting from its research, relative to cemeteries within the County.
- H. The Committee's initial assignments, in priority order, are as follows:
 - 1. Review the proposed update to the County Cemeteries Ordinance and:

- a. No later than July 16, 2002, recommend that the Board of Supervisors adopt specified provisions, if any, of the proposed ordinance update that are acceptable to the Committee;
 - b. No later than September 24, 2002, recommend any additional revisions to the County Cemeteries Ordinance.
2. Research and report to the Board of Supervisors on the status of Native American burial sites within the County, including recommendations as to their documentation and preservation.
 3. Develop and recommend to the Board of Supervisors a County-wide, prioritized cemetery maintenance and restoration plan.
 4. Research and identify potential funding sources for specific cemetery projects (e.g., grants, private endowments, legislative initiatives, fundraising drives, volunteer efforts, etc.).
 5. Coordinate the compilation and recording in written form of information, records, and historical data relating to County cemeteries.
 6. Develop recommendations regarding the designation of cemeteries, if any, as Pioneer Memorial Parks.
 7. Develop recommendations for a website and written materials providing information on historical cemeteries within the County.
 8. Research legal titles of cemeteries to determine their public or private status, and for possible legal recognition of privately owned cemeteries.
- I. This resolution shall be effective immediately upon its adoption by the Board of Supervisors. Initial Committee nominations shall be submitted without delay, with a goal of full Committee appointment and initial Committee meeting within 30 days.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held on the 4th day of June, 2002, by the following vote of said Board:

Ayes: DUPRAY, BAUMANN, BORELLI, HUMPHREYS, SOLARO

ATTEST
DIXIE L. FOOTE
Clerk of the Board of Supervisors

By Margaret B. Moody
Deputy Clerk

Noes: NONE
Absent: NONE
[Signature]
Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE

Date _____
ATTEST: DIXIE L. FOOTE, Clerk of the Board of Supervisors
of the County of El Dorado, State of California.