

# Cemeteries Work Plan

Fiscal Year 21-22 and 22-23		
Task	Activity	Status
Task #1:	Install railing at steps in two areas - Placerville Union	Completed
Task #2:	Repair missing asphalt sections on driveway - Placerville Union	Completed
Task #3:	Purchase and install plot location signs - Placerville Union	Completed
Task #4:	Remove fallen tree and repair fence at El Dorado	Completed
Task #5:	Create in-ground cremains sections and enclose with coping or fencing to meet demand - ED	Completed at El Dorado; awaiting approval by GT ZOB Advisory Committee for GT
Task #6:	Replace barbed wire fence at Latrobe	Stalled - donating family has not responded; doubtful that this project will proceed
Task #7:	Assist County Counsel with Quiet Title actions to clear title - Fairplay and Cold Springs	In process; CoCo preparing to file the Cold Springs Cemetery Quiet Title with the Court
Task #8:	Update fee schedules for regular and ZOB cemeteries after fee study is completed	Waiting for fee study results
Task #9:	Finalize transition of data from Access database to SQL application	In process; waiting for IT to assign staff
Task #10:	Work with Buried History to produce Save the Graves event at Placerville Union in Oct.	Completed 2021 and 2022 event; working on 2023 event and changes to the organization
Task #11:	Initiate additional maintenance/restoration projects using funds from Save the Graves event	Completed 2021 and 2022 projects; will be working with STG on 2023 projects (STG committee is developing list of projects)
Task #12:	Perform Ground Penetrating Radar Surveys, resulting in cemetery map - PU	On hold pending assignments of IT staff; evaluating using outside vs. internal software for data storage and mapping
Task #13:	Proactively advertise cemetery services provided by the County	In process, updated El Dorado Cem page; staff was trained last year on updating the website; Merrie created tri-fold for Sr. Center
Task #14:	Update maps and interment lists for recording	Completed GTP; other cemeteries In process
Task #15:	Build kiosk at Georgia Slide (Georgetown Cemetery Advisory Committee)	On hold per GT ZOB Advisory Committee
Task #16:	Process backlog of quitclaims	Compiling cases; will take to the Board this winter
Task #17:	Process backlog of permission to bury in plot forms	Completed GTP; in process for several other cemeteries
Task #18:	Fix erosion control problem - MT	Checked cemetery for problems; started documenting to develop solution
Fiscal Year 22-23		
Task	Activity	Status
Task #19:	Perform Ground Penetrating Radar Surveys, resulting in cemetery map - PU, LT	Dropped doing GPR at LT due to difficult access; working with IT on software mapping (waiting for IT to assign staff).
Task #20:	Install security cameras (due to several vandalism incidents) - PU	Dummy cameras installed to test results (no significant problems since installation)
Task #21:	Purchase and install plot location signs - ED, GTP, RK, GS	Possible STG project for 2023
Task #22:	Revise/Update Cemetery Ordinance	In process
Task #23:	Revise/Update Management & Operations Plans	
Fiscal Years 2024 through 2025		
Task	Activity	Status
Task #24:	Quiet Title actions to clear title for County ownership - GW, DS	
Task #25:	Develop new sections for in-ground cremains, green burials, scattering ground and ossuary - MI, PH	In process; researching ossuaries and scattering grounds, included request for funds for development of ossuary at PU in FY 23/24 budget
Fiscal Years 2024 through 2025 (continued)		
Task	Activity	Status

<b>Task #26:</b>	Build niches to meet demand for more niche burials - PU, ED, MI, PH	
<b>Task #27:</b>	Reconcile APNs for County-managed cemeteries; request situs addresses for cemeteries without addresses	
<b>Task #28:</b>	Perform Ground Penetrating Radar Surveys, resulting in cemetery map - GW, Cold Springs	
<b>Task #29:</b>	Scan old burial records and historic cemetery-specific files	<b>Completed GTP</b> ; in process for Renke, Georgia Slide, other cemeteries
<b>Task #30:</b>	Repair/replace watering system - PU	<b>Possible STG project for 2023</b>
<b>Task #31:</b>	Install stairway and handrail to improve access - SF	
<b>Task #32:</b>	Install urn garden (GCAC project) - GS	
<b>Task #33:</b>	Install fence along road to replace rocks blocking entry (GCAC project) - GS	
<b>Task #34:</b>	Make repairs to washed out sections of driveways (GCAC project) - GTP, GS	
<b>Task #35:</b>	Install concrete benches and a picnic table (GCAC project) - RK	<b>GCAC decided not to install picnic table, but may do benches (table would be attractant for vagrancy)</b>
<b>Task #36:</b>	Pave aisleways and install landscaping to improve ambiance - MI	
<b>Task #37:</b>	Develop a new section of the Georgia Slide Cemetery (create additional green burial and cremains plots, scattering ground and ossuary)	

**Key to cemetery codes:**  
DS - Diamond Springs  
ED - El Dorado  
GTP - Georgetown Pioneer  
GS - Georgia Slide  
GW - Greenwood  
LT - Latrobe  
MT - Middletown  
MI - Mormon Island  
PH - Pilot Hill  
PU - Placerville Union  
RK - Renke Annex to GTP  
SF - Smith Flat