



County of El Dorado

See below for meeting location.

Minutes Cemetery Advisory Committee

Mike Roberts, District III, Chair

Melinda Peak, District I, Vice Chair

Larry Robinson, District II

Frank Clark, District IV

Vacant, District V

Nicole Jordan, Archeological Representative

Vacant, Fraternal Organizations Representative

Ramona Tripp-Verbeck, Native American Cemeteries Rep.

Lori Parlin, Board of Supervisors

Shelley Wiley, Board of Supervisors Alternate

Sheriff John D'Agostini, Coroner's Office

Sgt. Steven Schofield, Coroner's Office Alternate

Christopher Perry, Cemetery Director

Julianne Melchor, Cemetery Director Alternate

Wednesday, September 28, 2022

3:00 PM

<https://edcgov-us.zoom.us/j/82736693168>

330 Fair Lane, Placerville, Building A, Conference Room D, and Live-Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Webinar ID is 827 3669 3168. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/82736693168>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 5 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have five minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALL TO ORDER AND ROLL CALL

Present: 6 - Clark, Parlin, Perry, Peak, Roberts and Jordan

Absent: 3 - Tripp-Verbeck, Robinson and Schofield

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by committee member Frank Clark, seconded by committee member Melinda Peak to Adopt the Agenda for the 09/28/22 meeting and Approve the Minutes of the 08/24/22 meeting..

Yes: 6 - Clark, Parlin, Perry, Peak, Roberts and Jordan

Absent: 3 - Tripp-Verbeck, Robinson and Schofield

The Committee may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Committee member may request an item be removed from the Consent Calendar for discussion and separate Committee action. At the appropriate time as called by the Committee Chair, members of the public may make a comment on matters on the Consent Calendar prior to Committee action.

CONSENT CALENDAR

1. **22-1768** Approve Agenda and Minutes: Staff recommending the committee approve the agenda for September 28, 2022 and approve the minutes from the August 24, 2022 meeting.

2. **22-1769** Cemetery Advisory Committee recommending as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Cemetery Advisory Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Cemetery Advisory Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic".

END OF CONSENT CALENDAR

DISCUSSION ITEMS

- 3. 22-1140** Staff Report: Work Plan update; Bowman Site Visit; Mormon Island DAR Adopt-a-Cemetery Project and Wreaths Across America; Volunteer Day

Julianne reported on site visit to Bowman grave. Once building permit application is submitted CAC will have additional discussion regarding conditions. DAR would like to have volunteer project at Mormon Island on 10/11/22 & 11/06/22, Wreaths Across America project at Mormon Island on 11/6/22. Staff is planning to have a community volunteer day at Cold Springs cemetery on 10/22/22.

- 4. 22-1135** Landscape maintenance: Staff to provide update on landscape maintenance

Chris provided summary on why landscape contract has not been finalized due to local Union discussions.

- 5. 22-1518** Save the Graves event at Placerville Union Cemetery, Oct. 14 & 15: Mike Roberts or Julianne Melchor

Mike provided update for STG event - VIP event will be Friday 10/14/22 by RSVP only. Main event will be Saturday 10/15/22 10:00 A.M. to 4:00P.M.

- 6. 22-1519** Headstone repair projects at Placerville Union cemetery: Mike Roberts

Mike provided update, Brett from WHMP has been creating brackets for headstones and hopes to have them completed by 10/14/22.

OLD BUSINESS

- 7. **22-1134** Update on tourism brochure: Mary Cory and/or Lori Parlin
- 8. **22-1520** Proposed workshop with Supervisor Turnboo and Larry Robinson

REPRESENTATIVE REPORTS

Melinda - Nothing to report, would like to be included in DAR meeting at Mormon Island; Mike - Nothing to report; Lori - Nothing to report; Nicole - Nothing to report; Chris - Nothing to report

(in order listed above, starting with District I)

OPEN FORUM

NEXT MEETING

October 26, 2022 6:00 P.M. – 330 Fair Lane, Placerville, Building A, Conference Room D, and Live-Streamed

Correction: Next meeting will be 10/26/22 at 3:00P.M.

ADJOURNED AT 4:16 P.M.

Motion to adjourn made by committee member Frank Clark and seconded by committee member Chris Perry.