



County of El Dorado

See below for meeting
location.

MEETING AGENDA Cemetery Advisory Committee

Mike Roberts, District III, Chair
Melinda Peak, District I, Vice Chair
Larry Robinson, District II
Frank Clark, District IV
Vacant, District V
Nicole Jordan, Archeological Representative
Vacant, Fraternal Organizations Representative
*Ramona Tripp-Verbeck, Native American Cemeteries
Representative*
Lori Parlin, Board of Supervisors
Shelley Wiley, Board of Supervisors Alternate
Sheriff John D'Agostini, Coroner's Office
Sgt. Steven Schofield, Coroner's Office Alternate
Christopher Perry, Cemetery Director
Julianne Melchor, Cemetery Director Alternate

Wednesday, August 24, 2022

3:00 PM

<https://edcgov-us.zoom.us/j/86858546151>

2850 Fairlane Court, Building C Hearing Room AND Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Webinar ID is 868 5854 6151. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to
<https://edcgov-us.zoom.us/j/86858546151>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 5 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have five minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALL TO ORDER

ROLL CALL AND INTRODUCTIONS, ANNOUNCEMENTS

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

The Committee may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Committee member may request an item be removed from the Consent Calendar for discussion and separate Committee action. At the appropriate time as called by the Committee Chair, members of the public may make a comment on matters on the Consent Calendar prior to Committee action.

CONSENT CALENDAR

1. [22-1141](#) Approve Agenda and Minutes: Staff recommending the committee approve the agenda for August 24, 2022 and approve the minutes from the June 22, 2022 meeting.

2. [22-1142](#) Cemetery Advisory Committee recommending as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Cemetery Advisory Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Cemetery Advisory Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic".

END OF CONSENT CALENDAR

DISCUSSION ITEMS

3. [22-1140](#) Staff Report: using Legistar for meetings, agendas, and minutes; burials; Work Plan update; NCIC GIS information; database project
4. [22-1135](#) Landscape maintenance: Staff to provide update on landscape maintenance
5. [22-1134](#) Update on tourism brochure: Mary Cory and/or Lori Parlin
6. [22-1518](#) Save the Graves event at Placerville Union Cemetery, Oct. 14 & 15: Mike Roberts or Julianne Melchor
7. [22-1519](#) Headstone repair projects at Placerville Union cemetery: Mike Roberts

OLD BUSINESS

8. [22-1520](#) Proposed workshop with Supervisor Turnboo and Larry Robinson

REPRESENTATIVE REPORTS

(in order listed above, starting with District I)

OPEN FORUM

NEXT MEETING

ADJOURNMENT