



# County of El Dorado Cemetery Advisory Committee

## Committee Members

Melinda Peak, District I, Vice Chair  
Larry Robinson, District II  
Mike Roberts, District III, Chair  
Frank Clark, District IV  
Vacant, District V  
Nicole Jordan, Archeological Representative  
Vacant, Fraternal Organizations Representative  
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors  
Shelley Wiley, Board of Supervisors Alternate  
Sheriff John D'Agostini, Coroner's Office  
Sgt. Steven Schofield, Coroner's Office Alternate  
Christopher Perry, Cemetery Director  
Julianne Melchor, Cemetery Director Alternate

## AGENDA

**Wednesday, June 22, 2022 at 3:00 p.m.**

To comply with physical distancing recommendations, this meeting will be held via Zoom.

**To participate using a computer, tablet or smartphone**, use this link:

<https://us06web.zoom.us/j/86353937176?pwd=Zy9TQ2I4K3JQdHpMTThvNFM2YzNuUT09>

**To participate via a landline telephone**, dial 253-215-8782

More detailed Zoom meeting information is posted on the Cemetery webpage at [https://www.edcgov.us/Government/Cemetery/Pages/advisory\\_committee.aspx](https://www.edcgov.us/Government/Cemetery/Pages/advisory_committee.aspx).

Meeting ID: **863 5393 7176**      Passcode: **258709**

**This meeting will be recorded. By participating in this meeting, you acknowledge that you are being recorded.**

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from previous meetings: February 23, 2022 and March 30, 2022.
- 3) Discussion and action items:
  - a. Action Item: Staff recommending the Cemetery Advisory Committee, as a result of ongoing concerns related to COVID-19, to approve the following teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual committee meetings as authorized under Assembly Bill 361. *Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the committee has considered the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic."*
  - b. Staff reports (Candidates for vacant positions; Board's ballot measure decision; landscape maintenance at County-managed cemeteries; burials; NCIC GIS information, database project, using Legistar for meetings, agendas, and

Agenda  
Cemetery Advisory Committee  
Wednesday, June 22, 2022

- minutes)
  - c. Landscape maintenance at County-managed cemeteries
  - d. Master Plans for County-managed cemeteries – Mike Roberts
  - e. Review Fiscal Year 2022/2023 budget
  - f. Update on tourism brochure – Mary Cory and/or Lori Parlin
  - g. CAC Person of the Year award – Mike Roberts
- 4) Old Business
- a. Cold Springs Cemetery
  - b. Proposed workshop with Supervisor Turnboo and Larry Robinson
  - c. Ordinance updates
- 5) Representative Reports (in order listed above, starting with District I)
- 6) Public comment (limited to 5 minutes each)
- 7) Next meeting: August 24, 2022
- 8) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum  
Roger Runkle, Office of County Counsel  
Merrie Trujillo, Administrative Technician, Airports and Cemeteries Divisions  
Julianne Melchor, Administrative Analyst, Airports and Cemeteries Divisions  
Sherrie Busby, Senior Administrative Analyst, Airports and Cemeteries Divisions

*Digital copies of documents are emailed to CAC members who have email addresses, paper copies are mailed to those without email. Contact the Cemeteries Division at 530-621-7594 to request digital copies to be emailed in advance. If you need hard copies, please request them at least a week in advance of the meeting to ensure delivery prior to the meeting.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact the Cemeteries Division at 530-621-7594. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*