



# County of El Dorado Cemetery Advisory Committee

## Committee Members

Melinda Peak, District I, Vice Chair  
Larry Robinson, District II  
Mike Roberts, District III, Chair  
Frank Clark, District IV  
Vacant, District V  
Nicole Jordan, Archeological Representative  
Vacant, Fraternal Organizations Representative  
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors  
Shelley Wiley, Board of Supervisors Alternate  
Sheriff John D'Agostini, Coroner's Office  
Sgt. Steven Schofield, Coroner's Office Alternate  
Christopher Perry, Cemetery Director  
Julianne Melchor, Cemetery Director Alternate

## AGENDA

**Wednesday, September 22, 2021, 3:00 p.m.**

To comply with physical distancing requirements, this meeting will be held via Zoom.

**To participate using a computer, tablet or smartphone**, use this link:

<https://us06web.zoom.us/j/86259907851?pwd=UUVHaGdBZUh5cllLQzZuRHJDT05XZz09>

**To participate via a landline telephone**, see the more detailed Zoom meeting information, also attached).

Meeting ID: **862 5990 7851** Passcode: **956010**

**This meeting will be recorded. By participating in this meeting, you acknowledge that you are being recorded.**

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from the meetings on February 24, 2021, March 31, 2021, and May 12, 2021 (no meetings were held in April, June and August)
- 3) Introductions and announcements
- 4) Staff reports
- 5) Discussion and action items:
  - a. Grand Jury Report
  - b. Cemeteries Work Plan
  - c. Annual report to BOS – review and approve draft report
  - d. Bylaws – approve draft bylaws
  - e. Report from NCIC ad hoc subcommittee
  - f. Save the Graves update
- 6) Old Business
  - a. Cemetery inspections
  - b. Cold Springs Cemetery complaint
  - c. Simplified budget overview and actuals

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- 7) Representative Reports (in order listed above, starting with District I)
- 8) Public comment (limited to 5 minutes each)
- 9) Next meeting: October 27, 2021
- 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum  
Roger Runkle, Office of County Counsel  
Julianne Melchor, Administrative Analyst, Airports and Cemeteries Divisions  
Sherrie Busby, Senior Administrative Analyst, Airports and Cemeteries Divisions

*Digital copies of documents are emailed to CAC members who have email addresses, paper copies are mailed to those without email. Contact the Cemeteries Division at 530-621-7594 to request digital copies to be emailed in advance. If you need hard copies, please request them at least a week in advance of the meeting to ensure delivery prior to the meeting.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact the Cemeteries Division at 530-621-7594. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*