



County of El Dorado Cemetery Advisory Committee

Committee Members

Melinda Peak, District I, Vice Chair
Larry Robinson, District II
Mike Roberts, District III, Chair
Frank Clark, District IV
Vacant, District V
Charlane Gross, Archeological Representative
Mark McCusker, Fraternal Organizations Representative
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors
Shelley Wiley, Board of Supervisors Alternate
Sheriff John D'Agostini, Coroner's Office
Sgt. Steven Schofield, Coroner's Office Alternate
Christopher Perry, Cemetery Director
Julianne Melchor, Cemetery Director Alternate

To comply with physical distancing requirements, this meeting will be held via Zoom.

To participate using a computer, tablet or smartphone, use this link:

<https://zoom.us/j/97744764167?pwd=NmtNdDJ2bkRHhEM3RXd4RnNRZkR3UT09>

To participate via a landline telephone, dial (669) 900-9128 (other phone numbers are available, see the more detailed Zoom meeting information, also attached).

Meeting ID: **977 4476 4167** Passcode: **517042**

This meeting will be recorded. By participating in this meeting, you acknowledge that you are being recorded.

AGENDA

Wednesday, March 31, 2021, 3:00 p.m.

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from the meeting on February 24, 2021
- 3) Introductions and announcements
- 4) Staff reports: Simplified budget overview and actuals, progress report on development of the SQL application to replace current database, current active cemeteries (plot sales) and GPR in those cemeteries, status of GPR project at Placerville Union and Latrobe Cemeteries, committee vacancies
- 5) Discussion and action items:
 - a. Volunteer recognition
 - b. Save the Graves update
 - c. Annual report to the Board of Supervisors
 - d. Cemetery project guidelines

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- 6) Old Business
 - a) Formation resolution directive on funding (look into TOT funding)
 - b) Cemetery inspections / tours (attachment: Proposed 2021 Outings List)
 - c) Bylaws (see attachment)
 - d) Cold Springs Cemetery complaint
 - e) Providing information to the NCIC
- 7) Representative Reports (in order listed above, starting with District I)
- 8) Public comment (limited to 5 minutes each)
- 9) Next meeting: April 28, 2021
- 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Sherrie Busby, Senior Administrative Analyst, Airports and Cemeteries Division

Digital copies of documents are emailed to CAC members who have email addresses, paper copies are mailed to those without email. Contact the Cemeteries Division at 530-621-7594 to request digital copies to be emailed in advance. If you need hard copies, please request them at least a week in advance of the meeting to ensure delivery prior to the meeting.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact the Cemeteries Division at 530-621-7594. Requests must be made as early as possible, and at least one full business day before the start of the meeting.