



County of El Dorado

Cemetery Advisory Committee

AGENDA

Wednesday, September 25, 2019, 3:00 p.m.
OES Conference Room, Building A, Lower Level
330 Fair Lane, Placerville, CA 95667

Committee Members:

Creighton Avila, Deputy CAO, Cemetery Director
Julianne Melchor, Cemetery Director Alternate
Melinda Peak, District I, Second Vice Chair
Mary Tran, District II, First Vice Chair
Mike Roberts, District III, Chair
Frank Clark, District IV
Vacant, District V

John Hidahl, Board of Supervisors
Kathy Witherow, BOS Alternate
Sgt. Eric Palmberg, Coroner's Office
Vacant, Archeological Representative
Ramona Tripp-Verbeck, Native American Cemeteries
Mark McCusker, Fraternal Organizations

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from August 28, 2019 meeting
- 3) Introductions and announcements
 - a. Proposed appointment of Charlane Gross as the Archeological Representative (scheduled for Board consideration on September 24th)
 - b. Cemetery tour and Save the Graves Preview at the Placerville Union Cemetery, September 28, 2019 at 9:30 a.m.
 - c. Save the Graves Event at the Placerville Union Cemetery, October 25, 2019 (special invitation), and October 26, 2019, 10:00 a.m. – 4:00 p.m.
- 4) Staff reports:
 - a. Fee schedule update
- 5) Discussion and action items:
 - a. Field trip to Kilgore Cemetery in Rancho Cordova
 - b. Formation of database sub-committee
- 6) Old Business:
 - b. Proposed resolution for committee restructuring
 - a. Exchange of information with the NCIC
- 7) Representative Reports (in order listed above, starting with District I)
- 8) Public comment (limited to 5 minutes each)
- 9) Next meeting: October 23, 2019 (agenda items due two weeks before meeting)
- 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Sherrie Busby, Administrative Services Officer, CAO Office, Airports and Cemeteries Division
Julie Hart, Administrative Technician, CAO Office, Airports and Cemeteries Division

Copies of attachments will be available at the meeting. Advance copies may be obtained by calling Julianne Melchor at (530) 621-5910. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact Julianne Melchor at (530) 621-5910. Requests must be made as early as possible, and at least one full business day before the start of the meeting.