



# County of El Dorado Cemetery Advisory Committee

## AGENDA

Wednesday, August 28, 2019, 3:00 p.m.  
OES Conference Room, Building A, Lower Level  
330 Fair Lane, Placerville, CA 95667

### **Committee Members:**

Creighton Avila, Deputy CAO, Cemetery Director  
Julianne Melchor, Cemetery Director Alternate  
Melinda Peak, District I, Second Vice Chair  
Mary Tran, District II, First Vice Chair  
Mike Roberts, District III, Chair  
Frank Clark, District IV  
Vacant, District V

John Hidahl, Board of Supervisors  
Kathy Witherow, BOS Alternate  
Sgt. Eric Palmberg, Coroner's Office  
Vacant, Archeological Representative  
Ramona Tripp-Verbeck, Native American Cemeteries  
Mark McCusker, Fraternal Organizations

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from previous meetings
- 3) Introductions and announcements
  - a. General interest cemetery discussion at the El Dorado Hills Library, August 28, 2019 at 6:30 p.m.
  - b. Cemetery tour and Save the Graves Preview at the Placerville Union Cemetery, September 28, 2019 at 9:30 a.m.
  - c. Save the Graves Event at the Placerville Union Cemetery, October 26, 2019, 10:00 a.m. – 4:00 p.m.
- 4) Staff reports:
  - a. Status of volunteer activities
  - b. Proposed resolution for committee restructuring
  - c. Recap of Special Meeting results from August 8, 2019
  - d. Report from Suzi Mickus on footstones being moved
- 5) Discussion and action items:
  - a. Cemetery maintenance/restoration standards - headstone cleaning, leveling, repairing, landscape standards for potential volunteer projects (Mike Roberts)
  - b. Field trip to Kilgore Cemetery in Rancho Cordova
  - c. Guidelines for advocating for Zone of Benefit Ballot Measure (Mike Roberts)
  - d. Cemetery Funding (Mike Roberts)
  - e. Pioneer Memorial Parks (Mike Roberts)
  - f. Vote on proposed resolution for committee restructuring
- 6) Old Business:
  - a. Exchange of information with the NCIC

- 7) Representative Reports (in order listed above, starting with District I)
- 8) Public comment (limited to 5 minutes each)
- 9) Next meeting: September 25, 2019 (agenda items due two weeks before meeting)
- 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum  
Roger Runkle, Office of County Counsel  
Sherrie Busby, Administrative Services Officer, CAO Office, Airports and Cemeteries Division  
Julie Hart, Administrative Technician, CAO Office, Airports and Cemeteries Division

*Copies of attachments will be available at the meeting. Advance copies may be obtained by calling Julianne Melchor at (530) 621-5910. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact Julianne Melchor at (530) 621-5910. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*