



County of El Dorado Cemetery Advisory Committee

Committee Members:

Creighton Avila, Deputy CAO, Cemetery Director
Julianne Melchor, Cemetery Director Alternate
Melinda Peak, District I, Second Vice Chair
Mary Tran, District II, First Vice Chair
Mike Roberts, District III, Chair
Vacant, District IV
Vacant, District V

John Hidahl, Board of Supervisors
Kathy Witherow, BOS Alternate
Sgt. Eric Palmberg, Coroner's Office
Vacant, Archeological Representative
Ramona Tripp-Verbeck, Native American Cemeteries
Vacant, Fraternal Organizations

MINUTES January 23, 2019

1. The meeting was called to order by Vice Chairman Mike Roberts at 3:00 p.m.
Committee members present: John Hidahl, Julianne Melchor (alternate), Melinda Peak, Mike Roberts, Mary Tran, Sgt. Eric Palmberg, Kathy Witherow.
County Staff: Julie Hart and Mary Cory.
Guests: Ellen Osborne (DAR), Andrew Vonderschmitt, Steve Elliott, Bethany Fieldhouse-Elliott, Susan Mickus, MaryAnn Schroth, Jim Goodspeed, Dee Goodspeed, Charlie Basham, Kris Payne, Frank Clark, Mark McCusker, Maggie Killackey, Barry Hart.
The agenda was adopted.
2. The minutes of October 24, 2018, and November 28, 2018, were approved with corrections to the minutes of November 28, 2018.
3. Elections (Chair, First Vice Chair, Second Vice Chair, Secretary)
 - a) Melinda Peak nominated Mike Roberts as Chair and the nomination was seconded by Julianne Melchor. The nomination was approved unanimously.
 - b) Mike Roberts nominated Mary Tran as First Vice Chair and the nomination was seconded by Julianne Melchor. The nomination was approved unanimously.
 - c) Mary Tran nominated Melinda Peak as Second Vice Chair and the nomination was seconded by Julianne Melchor. The nomination was approved unanimously.
 - d) No nominations were made for Secretary; the position will remain vacant for now and staff will prepare minutes.
4. Introductions and Announcements: Guests were introduced; members introduced themselves.
5. Staff Reports:
 - a. Summary of burials. There were 48 burials in 2018. Going forward, this information will be presented quarterly.
 - b. Meeting locations for 2019: The CAC will meet in the Office of Emergency Services (OES) in Building A, lower level for the meetings on February 27th, March 27th, June 26th, July 24th, November 20th and December 18, 2019; the other meeting dates will be held at the Library Conference Room.
 - c. El Dorado Cemetery: The quiet title process has been concluded, and the title is now clearly in the name of El Dorado County. In addition, the donation of the parcel forming the parking lot has been completed.
 - d. Construction project near Missouri Flat Cemetery (The Crossings at El Dorado): Julianne Melchor gave a description of the grading project and displayed a map of the cemetery.

She talked about construction fencing and relayed that she asked staff to contact the contractor regarding installing fencing to meet the conditions of the project. The developer is to put up fencing. Kris Payne described the grading project.

6. Discussion Items:

- a. Save the Graves: Charlie Basham and Andrew Vonderschmitt (members of the EDC Chamber of Commerce Tourism Council) discussed their idea for a reenactment event in the fall at Placerville Union Cemetery. Mary Cory stated the El Dorado County Museum is a great place for research. Melinda Peak expressed concern about making sure that families approve portrayals of their ancestors before performances happen. Kris Payne said Save the Graves is respectful in handling information, including getting approval from surviving family members.
- b. Report from Ad Hoc Subcommittee - Ordinance, Management Plan and Setback Language: Mary Tran said the subcommittee has a good draft of changes to the Ordinance and have started revisions to the Management and Operations Plan. The subcommittee will discuss zoning language, with the assistance of Lindsey Alagozian (Planner with the Planning & Building Department) at the next subcommittee meeting.
- c. Proposed revisions to CAC formation resolution: Mike Roberts suggested the resolution should not include the requirement that a representative of a district must be a resident of the district. Kathy Witherow suggested the CAC make a motion to accept the language and get the item placed on the Board of Supervisors' agenda. John Hidahl talked about the process of placing an item on the agenda. Mary Tran moved to bring the item back on the next agenda for finalization and the motion was seconded by Julianne Melchor. The motion passed.

7. Old Business

- a. Planter's house Cemetery access. Mike Roberts, Kris Payne, and Mary Tran tried to visit the cemetery, but the gate was locked. Julianne Melchor stated she needs to send a letter to the owner of record reminding the owner that access to the cemetery must be allowed.
- b. Exchange of information with the NCIC – no update.

8. Action Items:

- a. Recommendation to the Board of Supervisors – proposed revisions to CAC formation resolution. This item was discussed under item 6 (c), and will be placed on the February Agenda for final wording and a vote.
- b. Elections (Chair, First Vice Chair, Second Vice Chair, Secretary). See results under item three.

9. Representative Reports:

District I: Melinda Peak visited Mormon Island Cemetery; the map posted on the kiosk is missing.

District II: Mary Tran will tour the Indian Diggings Cemetery (a Federal Preserve) on January 29, 2019.

District III: Mike Roberts visited and met the new owners of the parcel that includes the Rose Springs Cemetery: Steve Elliot and Bethany Fieldhouse-Elliott. Bethany said they feel honored to be the caretakers of the cemetery, and they want to encourage visitors.

District IV: No report.

District V: No report.

10. Public Comment (limited to 5 minutes each)

Miscellaneous conversation included: A full cultural resources study is being done at the Dorado Oaks project. Mike Roberts talked about his goals as the Chair of the CAC: forming an advocacy group to provide information to the public to generate favorable

support for approving cemetery districts; recommending changes to the resolution forming the CAC; extending CAC meetings past 4 p.m. until business is finished and having no dark months; filling the district (2) and fraternal organization (1) vacancies; and the need for volunteers at the Rescue Historical Society. Mike announced that Dr. Bob LaPerriere (curator of Sierra Sac Valley Medical Society Historical Museum) will be speaking at the Cameron Park Community Service District on February 15, 2019; the meeting is scheduled for 1-3 p.m.

11. The meeting adjourned at approximately 4:30 p.m. The next meeting will be February 27, 2019, at 3:00 p.m. in the **OES Room, Lower Level, Building A.**

Respectfully, Julie Hart, Administrative Technician

Committee Staff: Mary Cory, Museum Administrator
Roger Runkle, Office of County Counsel
Sherrie Busby, Administrative Services Officer, Community Development Services
Julianne Melchor, Department. Analyst, Community Development Services
Julie Hart, Administrative Technician, Community Development Services