



County of El Dorado Cemetery Advisory Committee

Committee Members:

Creighton Avila, Deputy CAO, Cemetery Director
Bonnie Wurm, Cemetery Director Alternate
Melinda Peak, District I
Mary Tran, District II
Mike Roberts, District III
Frank Clark, District IV
Joan Wicklund, District V

Brian Veerkamp, Board of Supervisors
Kathy Witherow, BOS Alternate
Sgt. Troy Morton, Coroner's Office
Vacant, Archeological Representative
Ramona Tripp-Verbeck, Native American Cemeteries
Jeffrey A. Schmidt, Fraternal Organizations, Chair

CEMETERY ADVISORY COMMITTEE MINUTES September 26, 2018

1. The meeting was called to order by 1st Vice Chairman Mike Roberts at 3:05 p.m. Committee members present: Bonnie Wurm, Melinda Peak, Mary Tran, Mike Roberts, Joan Wicklund, and Ramona Tripp-Verbeck. Guests: Mary Ann Schroth, Charlane Gross and Nichole Jordan Davis. County Staff: Julianne Melchor, Mary Cory. The agenda was adopted.
2. The minutes of August 22, 2018 were approved as written.
3. Introductions and Announcements – Nichole Jordan Davis introduced herself and summarized her career as an archaeologist; Charlane Gross introduced herself and gave an overview of her career as an archaeologist. Both have submitted applications to the Board of Supervisors to serve on the Cemetery Advisory Committee as the Archaeological Representative.
4. Staff Reports:
 - (a) Summary of burials – Bonnie distributed the table of burials in County-managed cemeteries, through September 2018.
 - (b) Development projects adjacent to cemeteries – Julianne reported that staff will work on how information will be passed between departments; Julianne will find out if there is any new information about the project near St. Michael's Cemetery.
 - (c) Brown Act Training – the Board of Supervisors Office is holding training for all committee/commission members. Julianne sent an email out to CAC members with the dates of the meetings. It was noted that Frank Clark was attending the meeting being held now.
 - (d) Workshop on TRAKiT – Julianne reported that once the new version is in place a training workshop will be scheduled for CAC members.
5. New Business – none
6. Old Business
 - (a) Placerville Union – Bonnie is working on reconciling the map with the database.
 - (b) El Dorado – nothing new to report
 - (c) Planter's house Cemetery access – Bonnie reported that they are still trying to locate the contact person for the Trust to inform them of the conditions agreed to by the owners.
 - (d) Report from the Ad Hoc Subcommittee on Cemetery Ordinance and Management Plan – There was a question about who was responsible for calling the committee meeting, and why it was necessary for staff to take that leadership role in the committee. Nichole reported that she reviewed the Ordinance and Management Plan on her own and made suggestions for changes. Bonnie reminded the Committee that the Ordinance and Management Plan was approved by this Committee several years ago, and the current changes to be reviewed by the CAC deal with adding “green burials.” Bonnie stated that

the Management plan is the “how to” for burials. County Counsel has reviewed both documents except for these newest comments. The committee is now Mike Roberts, Charlane Gross, and Nichole Jordan Davis. Julianne will schedule a meeting for the ad hoc committee.

- (e) Report from the Ad Hoc Subcommittee on Cemetery Setback Language in Building Codes – Mike and Mary Tran will meet with Roger Trout before he retires, since this is a zoning ordinance issue. Bonnie suggested looking at the General Plan for language dealing with historic preservation.
- (f) Exchange of information with the Information Center at Sacramento State (NCIC) – nothing new to report. Melinda emphasized that this will help with considering project impacts to cemeteries.

7. Representative Reports

- i. BOS Alternate – absent
- ii. Coroner's Office – absent
- iii. Native American Cemeteries – no report
- iv. Fraternal Organizations – absent
- v. Archaeological Rep – vacant
- vi. District I – Melinda Peak reported that she is working on the first “Adopt-a-Cemetery” project with the El Dorado Hills Genealogy Society for the Mormon Island Relocation Cemetery. The group will do projects such as research, mapping and maintenance. She is working with Julianne to complete the paper work.
- vii. District II – Mary Tran reported that she has submitted reports for cemeteries in her district. A tree is down in Grizzly Flat Cemetery; the gate was locked at Bryant Cemetery; Shingle Springs Cemetery has no gate; and the Latrobe Cemetery looks very well maintained.
- viii. District III – Mike Roberts distributed his written report. He noted that a piece of fencing in Placerville Union was replaced, probably by the neighbor; Charlie Basham is working on a fundraising project, public tours and a reenactment program. There is a fence problem at Camino, and showed photos. He reported on a Chinese Cemetery in Coloma, which Mary Ann Schroth remembers seeing in 1941.
- ix. District IV – absent
- x. District V – no report

8. Public Comment

- (a) There was a discussion about including more people on the Committee in order to be able to include both archaeologists interested in participating. Mike asked that this be included on the next agenda.

9. The meeting was adjourned at 4:40 p.m. The next meeting will be October 24, 2018 at 3:00 p.m. at the Placerville Library Meeting Room.

Mary Cory, Museum Administrator

Committee Staff: Museum Administrator, Mary Cory
Office of County Counsel, Roger Runkle
Community Development Services, Operations Unit, ASO, Sherrie Busby
Community Development Services, Operations Unit, Dept. Analyst, Julianne Melchor