



County of El Dorado

Cemetery Advisory Committee

AGENDA

Wednesday, December 18, 2019, 3:00 p.m.

EDC Conference Room D (formerly the OES Conf. Rm.), Building A, Lower Level
330 Fair Lane, Placerville, CA 95667

Committee Members:

Creighton Avila, Deputy CAO, Cemetery Director
Julianne Melchor, Cemetery Director Alternate
Melinda Peak, District I, Second Vice Chair
Mary Tran, District II, First Vice Chair
Mike Roberts, District III, Chair
Frank Clark, District IV
Vacant, District V

John Hidahl, Board of Supervisors
Kathy Witherow, BOS Alternate
Sgt. Eric Palmberg, Coroner's Office
Charlane Gross, Archeological Representative
Ramona Tripp-Verbeck, Native American Cemeteries
Mark McCusker, Fraternal Organizations

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from November 20, 2019 meeting
- 3) Introductions and announcements
- 4) Staff reports:
 - a. CAC schedule of meetings for 2020
 - b. Distribute list of County-operated cemeteries and revised fee schedule
 - c. Cemetery budget – Creighton Avila
- 5) Discussion and action items:
 - a. Field trip to Kilgore Cemetery in Rancho Cordova
 - b. Update from DAR on the Al Tahoe Cemetery
 - c. CAC goals
- 6) Old Business:
 - a. Field trip to Kilgore Cemetery
 - b. Proposed resolution for committee restructuring
 - c. Exchange of information with the NCIC
- 7) Representative Reports (in order listed above, starting with District I)
- 8) Public comment (limited to 5 minutes each)
- 9) Next meeting: January 22, 2020 (agenda items due two weeks before meeting)
- 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Sherrie Busby, Administrative Services Officer, CAO Office, Airports and Cemeteries Division
Julie Hart, Administrative Technician, CAO Office, Airports and Cemeteries Division

Copies of attachments will be available at the meeting. Advance copies may be obtained by calling Julianne Melchor at (530) 621-5910. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact Julianne Melchor at (530) 621-5910. Requests must be made as early as possible, and at least one full business day before the start of the meeting.