

Appendix D

Coordination Group Charter and Organization Chart

Wildfire Preparedness and Resilience Coordination Group

Organizational Charter

March 2023

Background

Wildfires continue to increase in frequency and intensity across California, resulting in hundreds of thousands of acres burned and thousands of homes destroyed each year. Following the devastating Caldor Fire in August, 2021, the El Dorado County Board of Supervisors directed the Chief Administrative Office to form a vegetation management and wildfire resiliency working group to collaborate on lessons learned, define funding streams and initiate a robust, community-based wildfire resiliency and vegetation management program that would accelerate current efforts in El Dorado County on both public and private lands. A working group was established comprised of the Chief Administrative Office, El Dorado County Fire Safe Council, CAL FIRE – Amador El Dorado Unit, Eldorado National Forest, El Dorado County Fire Chiefs Association, El Dorado County Fire Prevention Officers Association and the El Dorado and Georgetown Divide Resource Conservation Districts.

In early 2022, the Working Group prepared the following recommendations:

- Update the County Strategic Plan to incorporate a theme addressing the need to lead and facilitate the creation and maintenance of fire-adapted communities.
- Establish and implement a strategic wildfire protection strategy for El Dorado County based on an overall assessment of hazard and values at risk. The strategy shall incorporate information already available wherever possible including the SOFAR Stewardship Strategy, Community Wildfire Protection Plans, CAL FIRE Unit Fire Plan, County Hazard Mitigation Plan and General Plan Safety Element.
- Establish a dedicated wildfire preparedness and resilience office within the Chief Administrator's Office to coordinate and prioritize efforts on a countywide level. The Office shall work to prevent duplication of efforts and leverage scarce and limited resources for the highest priority projects.

- Utilize opportunities to align with State and federal strategies including the California Wildfire and Forest Resilience Action Plan, Federal Wildfire Crisis Implementation Plan and California Strategic Fire Plan.
- Establish a broad stakeholder (partners) based organizational structure within defined membership and roles/responsibilities. In addition to the original working group members, the larger group should include utilities, other county departments, State and federal agencies, NGO's and existing collaboratives such as SOFAR and the Regional Forest and Fire Capacity Program.

The Board of Supervisors on March 22, 2022, approved the recommendations, including the establishment of the Office of Wildfire Preparedness and Resilience (OWPR) effective July 1, 2022. With the completion of its work for the Board of Supervisors, the Working Group has transitioned to a Coordination Group for the Chief Administrative Office.

Mission Statement

Incorporate the interests and leverage the resources of stakeholders to create a fire adapted and resilient El Dorado County guided by a comprehensive wildfire prevention and preparedness strategy.

Membership

El Dorado County – OWPR
 CAL FIRE Amador El Dorado Unit
 Eldorado National Forest
 El Dorado County Fire Chiefs Association
 El Dorado County Fire Safe Council
 El Dorado County Fire Prevention Officers Association
 El Dorado and Georgetown Divide Resource Conservation Districts
 Tahoe Fire and Fuels Team

Guiding Principles and Responsibilities

- Participation is voluntary and each agency and organization retains its authorities and responsibilities identified with its own mission.
- Recommendations are collaborative and consensus based.

Goals

- Provide recommendations to the Chief Administrative Office related to the implementation of a comprehensive wildfire prevention and preparedness strategy for El Dorado County in alignment with federal, state, and local initiatives.
- Lead and facilitate the creation and maintenance of fire adapted communities.
- Provide an organizational structure to coordinate funding and project management across agencies and organizations and establish agreed upon priorities based on the countywide risk assessment.
- Develop a coordinated approach to public outreach with consistent messaging across media platforms, agencies, and organizations.
- Participate in a real time integrated data sharing platform administered by El Dorado County.
- Provide technical and policy input and recommendations on local planning and regulatory efforts, including the General Plan Safety Element, Local Hazard Mitigation Plan, building standards and vegetation management ordinance.

Meetings

Bi-weekly unless otherwise agreed based upon need

Organizational Structure

The Chief Administrative Office's OWPR is responsible for implementing a Wildfire Strategy for El Dorado County. The Coordinating Group is an informal body of agencies and organizations responsible for wildfire preparedness and resilience which shares information and provides technical review and recommendations to assist the OWPR in the development implementation of the Wildfire Strategy.

Coordination Group will engage stakeholders as needed to share information and engage in planning and policy activities. The Coordination Group can form sub-committees/working groups as needed, including relevant stakeholders, to carry out the Committee's goals. See attached organization chart.

Wildfire Preparedness and Resilience Coordination Group Organizational Chart

