

**MISSION**

The Office of the Public Guardian ensures the physical and financial safety of persons unable to care for themselves, and when there are no viable alternatives to a public conservatorship. Services are defined and directed by the Superior Court. The Superior Court can appoint the Public Guardian as a conservator of the person only, estate only (for probate) or both person and estate.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 56 PUBLIC GUARDIAN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - Federal	91,559	20,000	109,000	89,000
Service Charges	210,741	187,000	75,000	(112,000)
Miscellaneous Rev	1,380	50,000	50,000	0
<b>Total Revenue</b>	<b>303,679</b>	<b>257,000</b>	<b>234,000</b>	<b>(23,000)</b>
Salaries & Benefits	1,202,031	1,255,461	1,315,409	59,948
Services & Supplies	153,655	163,182	256,413	93,231
Other Charges	1,135	50,000	50,000	0
Intrafund Transfers	447,484	475,021	391,798	(83,223)
<b>Total Appropriations</b>	<b>1,804,304</b>	<b>1,943,664</b>	<b>2,013,620</b>	<b>69,956</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,500,624</b>	<b>1,686,664</b>	<b>1,779,620</b>	<b>92,956</b>

**MAJOR BUDGET CHANGES**

Revenue

*Federal Intergovernmental*

\$89,000 Increase in revenue for previously submitted invoices for the Targeted Case Management Program that was discontinued in FY 2018-19; funds may need to be returned to DHCS as the cost settlement process was completed prior to invoice submission.

*Service Charges*

(\$112,000) Decrease in Public Guardian Fees collected due to potential new legislation regarding the collection of fees for services, reduced to align with current trend of \$10,000 per quarter.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## Appropriations

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### *Salaries and Benefits*

- \$66,466 Increase primarily due to CalPERS retirement (\$9,784), employee share of Health Insurance (\$49,209), Unemployment Insurance (\$4,620), and other salary/benefit adjustments (\$2,853).
- (\$6,518) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Services and Supplies*

- \$89,000 Increase for potential audit payback to Department of Health Care Services, offset by an increase in Federal revenue.
- \$10,000 Increase in Rent & Lease space costs for Public Guardian Fiscal staff moving to Briw Road office location.
- (\$4,369) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- (\$2,000) Decrease in travel costs to align with prior year actual.

### *Intrafund Transfers*

- (\$83,223) Net decrease due primarily to lower Internal Cost Rate charges by the HHS Administration and Finance Department (\$86,202), partially offset by increase in A-87 Cost Plan charges (\$3,198).

## PROGRAM SUMMARY

The mandated Public Guardian Program (PG) establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

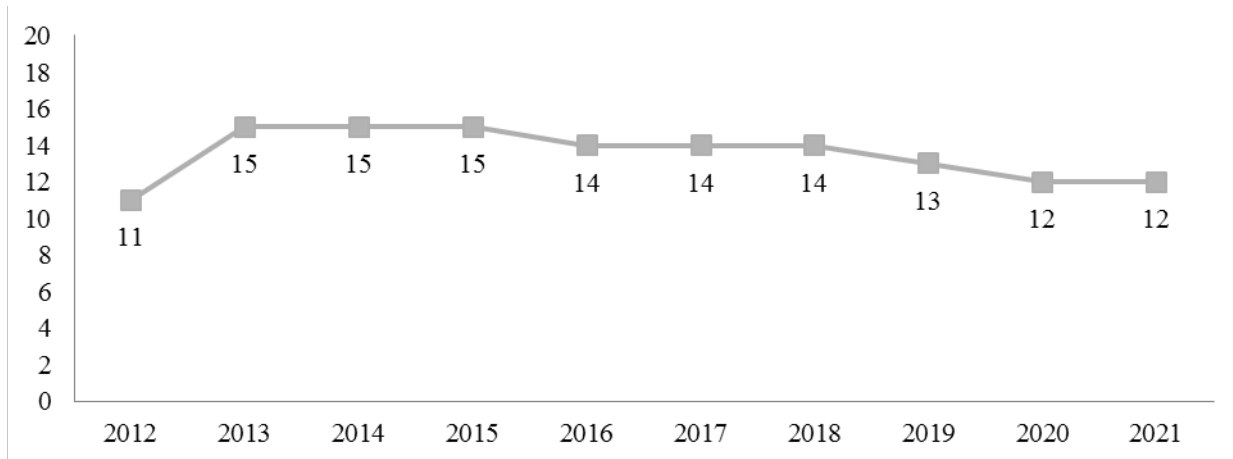
PG participates in the Medi-Cal Administrative Activities (MAA) program which is administered by the California Department of Health Care Services which leverages allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities. Other funding includes Fees for Services and County General Fund.

FUTURE ISSUE

A pending change in the California Probate Code has prevented Public Guardian from collecting fees from Public Guardian clients. These fees are established based on Probate Code and approved by the Board of Supervisors. The revenue from these fees offset Net County Cost and if reduced the program will require additional county general funding to maintain current operations. HHSa is working with County Counsel to evaluate the potential impact of this pending change in the California Probate Code, and may bring an item to the Board of Supervisors for consideration in the coming months.

STAFFING TREND

The Public Guardian staff allocation is recommended to remain unchanged at 12.0 for FY 2020-21.



RECOMMENDED BUDGET

This Budget is recommended at \$2,013,620, which is an increase of \$69,956 (3.6%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 88.4% of the funding for the Public Guardian Department. The General Fund cost is \$1,779,620, which is an increase of \$92,956 or 5.5%.

The increase in General Fund is due primarily to an increase in personnel related costs (\$59,948), an increase in space costs at the Briw Road building (\$10,000), and a net decrease in revenue (\$23,000) from lower fee collections.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## CAO Adjustments

No CAO adjustments are recommended.

## Sources & Used of Funds

The General Fund provides the majority of funding for this Department (88%). Other funding comes from service charges (3.7%), Federal Revenue (5.4%), and Misc. Revenue (2.5%).