

El Dorado County Surveyor Information Sheet for Road Naming Private or County Road

Following is an outline for completing application for naming a Private or County Road.

1. **FORMS**

- a. Obtain the **ROAD NAME PETITION** from the El Dorado County Surveyor.
- b. Fill out the form completely. Prior to obtaining signatures, call the County Surveyor's Office for tentative approval.

2. **ASSESSOR'S MAP**

- a. Obtain the appropriate Assessor's Map(s) from the El Dorado County Recorder's Office.
- b. Accurately plot the road on this map.

3. **SIGNATURES REQUIRED FOR APPROVAL**

- a. The petition must be signed and approved by:
 - I) A minimum of **51%** of the parcel owners along the road being named.
 - II) A minimum of **75%** of the parcel owners along the road if renaming a road.
 - III) The local fire department.
 - IV) The post office responsible for mail delivery in your area.
(If no delivery is available, the approval of the closest post office.)

4. **PROCESSING**

- a. County Surveyor delineates on Base / GIS Map.
- b. County Surveyor forwards notification to appropriate agencies.
- c. Applicant will be notified within thirty days of receipt of application, of address for existing dwelling. If parcel is unimproved, an address will be assigned at the building permit stage based on your site plan (see attached sample). Applicant shall, within thirty days, of notification, install a permanent sign.

FILING FEE:

No Charge – NAME AN EXISTING COUNTY ROAD
\$600.00 – RENAME A COUNTY ROAD
\$100.00 – NAME A PRIVATE ROAD
\$210.00 – RENAME A PRIVATE ROAD

An additional fee of \$50.00 will be charged for each address that will need to be changed as a result of this application.

If you have questions or wish to set up an appointment to go over the process please contact Karen at (530) 621-5121 or the Surveyor's front desk:

El Dorado County Surveyor
360 Fair Lane
Placerville, CA 95667

Phone: (530) 621-5440
Fax: (530) 626-8731
E-mail: surveyor@edcgov.us

EL DORADO COUNTY'S POLICY ON ROAD NAMING

1. Standards - Street names and suffixes shall be selected in accordance with the following standards:
 - a. Street names shall be short (under 12 letters, if possible) and preferably in one word.
 - b. Street names should have a simple spelling and easy pronunciation.
 - c. Prefixes such as north and south, east and west, upper and lower, etc., should be avoided.
 - d. Suffixes shall be related to the type and importance of the street (e.g. the suffix "boulevard" should not be attached to the name of a minor residential street).
 - e. Numbers or letters used as street names shall be avoided.
 - f. Incongruous or offensive names shall not be selected.
 - g. Street names identical, or sounding similar, to other street names shall not be selected.
 - h. Street names shall be deemed duplicated regardless of a different suffix such as boulevard, lane, avenue, street, etc.
 - i. A cul-de-sac street may bear the same name as the street it intersects, providing that the suffix is "court". (e.g. a cul-de-sac opening on Oak Street may be called Oak Court).
 - j. Street names which would be geographically misleading shall be avoided.
 - k. Selection of street names of similar nature or according to categories (e.g. trees, states, etc.) is encouraged within a subdivision or neighborhood.
 - l. A street having a continuous alignment shall bear the same name.
 - m. Streets or portions of streets to be connected in the future into a continuous alignment shall bear the same name.
 - n. Streets intersecting each other or forming an angle of less than 110 degrees shall generally have different names.
 - o. Street extensions shall bear the same name as the existing streets.
 - p. No personal last names shall be selected unless they have historical significance. Historical significance for road naming means that the personal name must appear in the applicable geographic location on the "Official Map of the County of El Dorado, State of California" adopted by the Board of Supervisors, October, 1908. Said map is displayed in the office of the County Surveyor.
 - q. Selection of the name and suffix of the streets in a new subdivision shall be the responsibility of the developer, within the above limitations.

**El Dorado County Surveyor
Road Name Petition
Private or County Road**

Applicant: _____ **Parcel No.:** _____

Book No.: _____, Page No.: _____ of Attached Assessor's Map

Road Being Named Begins On (name of road): _____

Road Being Named Ends On (name of road): _____

I, the above-named applicant, and the property owners whose verified signatures are included on this application, request to have the private road shown on the attached Assessor's map named:
(All three choices must be different.)

1st CHOICE: _____

2nd CHOICE: _____

3rd CHOICE: _____

Note: You do not need three choices if you have a tentative approval from the County Surveyor's Office. Phone: (530) 621-5440 E-mail: surveyor@edcgov.us

AGREEABLE PROPERTY OWNERS: (attach additional sheets if necessary):

Note to property owners: The approval of this petition may result in a change of address for your parcel. There will be a fee of \$50.00 for every change of address.

Print Name: _____ (Applicant)

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-Mail: _____

Parcel No: _____

Signature: _____

Print Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-Mail: _____

Parcel No: _____

Signature: _____

AGREEABLE PROPERTY OWNERS: (continued)

Note to property owners: The approval of this petition may result in a change of address for your parcel. There will be a fee of \$50.00 for every change of address.

Print
Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-Mail: _____
Parcel No: _____
Signature: _____

Print
Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-Mail: _____
Parcel No: _____
Signature: _____

Print
Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-Mail: _____
Parcel No: _____
Signature: _____

Print
Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-Mail: _____
Parcel No: _____
Signature: _____

Print
Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-Mail: _____
Parcel No: _____
Signature: _____

Print
Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-Mail: _____
Parcel No: _____
Signature: _____

POST OFFICE APPROVAL:

(You must have this signature before you return this form to the County Surveyor.)

Post Office: _____

Contact: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-Mail: _____

Signature: _____

CHOICE: (1) (2) (3)

FIRE DISTRICT APPROVAL:

(You must have this signature before you return this form to the County Surveyor.)

Fire District: _____

Contact: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-Mail: _____

Signature: _____

CHOICE: (1) (2) (3)

COUNTY SURVEYOR APPROVAL:

Contact: _____

Signature: _____ Date: _____

CHOICE: (1) (2) (3)

*****ASSESSOR'S MAP WITH THE PROPOSED ROAD CLEARLY DEPICTED
MUST ACCOMPANY THIS APPLICATION*****

EL DORADO COUNTY SURVEYOR'S OFFICE: (530) 621-5440 - E-mail: surveyor@edcgov.us