

**COUNTY OF EL DORADO, CALIFORNIA
COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION DIVISION**

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN by the County of El Dorado, State of California, that sealed bids for work in accordance with the Project Plans (Plans) and Contract Documents designated:

HOLLOW OAK ROAD DRAINAGE IMPROVEMENTS

CONTRACT NO. PW 11-30598, CIP NO. 72369, P&C NO. 028-C1775

will be received by the Clerk to the Board of Supervisors, at the Board of Supervisors Office, 330 Fair Lane, Placerville, California, until **Wednesday, August 3, 2016 at 2:00 PM**, at which time bids will be publicly opened and read by the County of El Dorado Community Development Agency, Transportation Division.

No Bid may be withdrawn after the time established for receiving bids or before the award and execution of the Contract, unless the award is delayed for a period exceeding sixty (60) calendar days. Bids must be executed in accordance with the instructions given and forms provided in the Contract Documents furnished by the County of El Dorado Community Development Agency, Transportation Division. **The Proposal including the Bidder's Security shall be submitted in a sealed envelope clearly marked:**

"PROPOSAL FOR HOLLOW OAK ROAD DRAINAGE IMPROVEMENTS"

CONTRACT NO. PW 11-30598, CIP NO. 72369, P&C NO. 028-C1775

TO BE OPENED AT 2:00 P.M. ON AUGUST 3, 2016

LOCATION/DESCRIPTION OF THE WORK: The project is located along Hollow Oak Road, in El Dorado Hills in County of El Dorado. The Work to be done is shown on the Plans, and generally consists of, but is not limited to:

- A. Drainage Improvements on Hollow Oak Road including a new pipe culvert and roadside ditches. Other items or details not mentioned above, that are required by the plans, Standard Plans, Standard Specifications, or these Special Provisions must be performed, constructed or installed.
- B. Bids are required for the entire Work described herein.
- C. The contract time is FIFTEEN (15) WORKING DAYS.
- D. For bonding purposes the anticipated project cost is less than \$150,000.
- E. A pre-bid meeting is scheduled for this project on July 26, 2016 at 2:00 P.M. at the County of El Dorado Community Development Agency, Transportation Division, 2441 Headington Road, Placerville, CA. The meeting will be held in the downstairs conference room. Attendance at the pre-bid meeting is not mandatory.
- F. This project is being informally bid in accordance with Public Contract Code 22032 and County of El Dorado Ordinance Code section 3.14.040.

OBTAINING OR VIEWING CONTRACT DOCUMENTS: The Contract Documents, including the Project Plans, may be viewed and/or downloaded from the Quest website at <http://www.questcdn.com>. Interested parties may also access the Quest website by clicking on the link next to the Project Name or entering the Quest project # on the Community Development Agency, Transportation Division's website at <http://www.edcgov.us/Government//DOT/BidsHome.aspx>.

Interested parties may view the Contract Documents, including the Project Plans, on the Quest website at no charge. The digital Contract Documents, including the Project Plans, may be downloaded for \$10.00 by inputting the Quest project # 4415065 on the websites' Project Search page. Please contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in free membership, registration, downloading, and working with this

digital project information. To be included on the planholders list, receive notification of addenda, and to be eligible to bid interested parties must download the Contract Documents, including the Project Plans, from Quest. **Those downloading the Contract Documents, including the Project Plans, assume responsibility and risk for completeness of the downloaded Contract Documents.**

The Contract Documents, including the Project Plans, may be examined in person at the Community Development Agency Transportation Division office at 2850 Fairlane Court, Placerville CA. However the Community Development Agency Transportation Division will no longer sell paper copies of the Contract Documents.

Supplemental Project Information including the Cross Sections and Revised Standard Plans will be provided in pdf format in the "Project Q&A" section on Quest's website to all planholders who acquire Contract Documents digitally through Quest.

CONTRACTORS LICENSE CLASSIFICATION: Bidders must be properly licensed to perform the Work pursuant to the Contractors' State License Law (Business and Professions Code Section 7000 et seq.) and must possess a **CLASS A** license or equivalent combination of Classes required by the categories and type of Work included in the Contract Documents and Plans at the time bids are submitted, and must maintain a valid license through completion and acceptance of the Work, including the guarantee and acceptance period. Failure of the successful Bidder to obtain proper adequate licensing will constitute a failure to execute the Contract and will result in the forfeiture of the Bidder's security.

BUSINESS LICENSE: The County Business License Ordinance provides that it is unlawful for any person to furnish supplies or services, or transact any kind of business in the unincorporated territory of County of El Dorado without possessing a County business license unless exempt under County Ordinance Code Section 5.08.070. The Bidder to whom an award is made must comply with all of the requirements of the County Business License Ordinance, where applicable, prior to beginning work under this contract and at all times during the term of this contract.

CONTRACTOR REGISTRATION: No contractor or subcontractor may bid on any public works project, be listed in a bid proposal for any public works project, or engage in the performance of any contract for public work unless registered with the Department of Industrial Relations pursuant to Labor Code sections 1725.5 and 1771.1.

An inadvertent error in listing a subcontractor who is not registered pursuant to Section 1725.5 in a bid proposal shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive if the requirements of Labor Code section 1771.1 are met.

SUBCONTRACTOR LIST: Each Proposal must have listed therein the name, contractor's license number and address of each subcontractor to whom the bidder proposes to subcontract portions of the work in an amount in excess of 0.5 % of the total bid or \$10,000, whichever is greater, in accordance with the Subletting and Subcontracting Fair Practices Act, commencing with Section 4100 of the Public Contract Code. The Bidder must also describe in the Subcontractor List the work to be performed by each subcontractor listed. The work to be performed by the subcontractor must be shown by listing the bid item number, bid item description, and portion of the work to be performed by the subcontractor in the form of a percentage (not to exceed 100%) calculated by dividing the work to be performed by the subcontractor by the respective bid item amount(s) (not by the total bid price). The subcontractor listing form must be turned in complete with the Bidders bid. At the time bids are submitted, all listed subcontractors must be properly licensed to perform their designated portion of the work. The bidder's attention is directed to other provisions of the Act related to the imposition of penalties for failure to observe its provisions by using unauthorized subcontractors or by making unauthorized substitutions.

An inadvertent error in listing the California Contractor license number on the Subcontractor List will not be grounds for filing a bid protest or grounds for considering the bid non-responsive if the Bidder submits the corrected contractor's license number to Jennifer Rimoldi via fax or email: email-Jennifer.Rimoldi@edcgov.us, Fax-(530) 626-0387 within 24 hours after the bid opening, provided the corrected contractor's license number corresponds to the submitted name and location for that subcontractor.

NONDISCRIMINATION: Comply with Chapter 5 of Division 4 of Title 2, California Code of Regulations and the following.

**NOTICE OF REQUIREMENT FOR NONDISCRIMINATION PROGRAM
(GOVERNMENT CODE SECTION 12990)**

Comply with Section 7-1.021(2), "Nondiscrimination," of the Standard Specifications, which is applicable to all nonexempt State contracts and subcontracts, and to the "Standard California Nondiscrimination Construction Contract Specifications" set forth therein. The specifications are applicable to all nonexempt State construction contracts and subcontracts of \$5,000 or more.

Comply with the fair employment practices provisions in the *Draft Agreement* contained in these Contract Documents that will apply to this Contract.

PREVAILING WAGE REQUIREMENTS: In accordance with the provisions of California Labor Code Sections 1770 et seq., including but not limited to Sections 1773, 1773.1, 1773.2, 1773.6, and 1773.7, the general prevailing rate of wages in the county in which the Work is to be done has been determined by the Director of the California Department of Industrial Relations. Interested parties can obtain the current wage information by submitting their requests to the Department of Industrial Relations, Division of Labor Statistics and Research, PO Box 420603, San Francisco CA 94142-0603, Telephone (415) 703-4708 or by referring to the website at <http://www.dir.ca.gov/OPRL/PWD>. The rates at the time of the bid advertisement date of a project will remain in effect for the life of the project in accordance with the California Code of Regulations, as modified and effective January 27, 1997.

Copies of the general prevailing rate of wages in the county in which the Work is to be done are also on file at the Community Development Agency, Transportation Division's principal office, and are available upon request.

In accordance with the provisions of Labor Code 1810, eight (8) hours of labor constitutes a legal day's work upon all work done hereunder, and Contractor and any subcontractor employed under this Contract must conform to and be bound by the provisions of Labor Code Sections 1810 through 1815.

BID SECURITY: A bid security must be provided with each bid. Bid security must be in an amount of not less than ten percent (10%) of the total amount of the Bid for bid and must be cash, a certified check or cashier's check drawn to the order of the County of El Dorado or a Bidder's Bond executed by a surety satisfactory to the County of El Dorado **on the form provided in the Proposal section of these Contract Documents.**

BID PROTEST PROCEDURE: The protest procedure is intended to handle and resolve disputes related to the bid award for this project pursuant to County of El Dorado policies and procedures.

The protest procedure is an extension of the bid process and allows those who wish to protest the recommendation of an award after bid the opportunity to be heard.

Policy: Upon completion of the bid evaluation, the Community Development Agency, Transportation Division shall notify all bidders of the recommendation of award, the basis therefore, and the date on which the recommendation for award will be considered and acted upon by the County of El Dorado Community Development Agency Director (Director).

Procedure: If a bidder wishes to protest the award, the procedure shall be as follows:

1. The Community Development Agency, Transportation Division will review the bids received in a timely fashion under the terms and conditions of the Notice to Bidders, and notify the bidders in writing, at the Fax number designated in the bid, of its recommendation including for award or rejection of bids ("All Bidders Letter").
2. Within five (5) business days from the date of the "All Bidders Letter," the Bidder protesting the recommendation for award shall submit a letter of protest to the County of El Dorado, Community Development Agency, Transportation Division, Attention Jennifer Rimoldi, 2850 Fairlane Court, Placerville, CA 95667, and state in detail the basis and reasons for the protest. The Bidder must provide facts to

support the protest, including any evidence it wishes to be considered, together with the law, rule, regulation, or criteria on which the protest is based.

3. If the Community Development Agency, Transportation Division finds the protest to be valid, it may modify its award recommendations and notify all bidders of that decision. If the Community Development Agency, Transportation Division does not agree with the protest, or otherwise fails to resolve the protest, the Community Development Agency, Transportation Division will notify the bid protestor and all interested parties of its decision and the date the award will be made in a Protest Denial Fax.

4. Within one (1) business day of the date and time of the Protest Denial Fax, the Bidder may request a meeting with the El Dorado County Deputy Director of Engineering, Engineering Division, Community Development Agency, Transportation Division (Deputy Director) at which the award and bid protest will be considered. At this meeting, the Deputy Director will take comment from the Bidder and make a recommendation to the Director. In the event that the Bidder does not request and attend a meeting, the bid protest may be dismissed by the Director without further consideration of the merits; and

The decision of the Director on the bid protest shall be final.

AWARD OF CONTRACT: Bids will be considered for award by the Director. The County of El Dorado reserves the right after opening bids to reject any or all bids, to waive any irregularity in a bid, or to make award to the lowest responsive, responsible Bidder and reject all other bids, as it may best serve the interests of the County.

As a condition of award, the successful Bidder will be required to submit bonds and evidence of insurance prior to execution of the Agreement by the County. Failure to meet this requirement constitutes abandonment of the Bid by the Bidder and forfeiture of the Bidder's security. Award will then be made to the next lowest, responsive, responsible Bidder.

RETAINAGE FROM PAYMENTS: The Contractor may elect to receive one hundred percent (100%) of payments due under the Contract from time to time, without retention of any portion of the payment by the County, by depositing securities of equivalent value with the County in accordance with the provisions of Section 22300 of the Public Contract Code. Securities eligible for deposit hereunder are be limited to those listed in Section 16430 of the Government Code, or bank or savings and loan certificates of deposit.

PROJECT ADMINISTRATION: Submit all Requests for Information (RFI) during the bid period on the Quest website under the Quest #4415065 under "Project Q&A". If the response does not require an addendum, a response will be posted on the Quest website under the RFI under "Project Q&A". It is the bidders' responsibility to check this website under "Project Q&A" for responses to bidders' inquiries during the bid period. Addenda will be uploaded in pdf format to Quest's website and Quest will issue an automatic email notification to all planholders that have acquired the Contract Documents digitally through Quest. The list of planholders will be available on Quest's website under "View Planholders".

No oral responses to any questions concerning the content of the Contract Documents will be given. All responses will be in the form of written addenda to the Contract Documents or written responses to bidders' inquiries. Responses to bidders' inquiries and addenda will be posted on the Quest website as described above.

BY ORDER OF AND AUTHORIZED BY the Director of the Community Development Agency, County of El Dorado, State of California on July 5, 2016, at Placerville, California.

By Bard R. Lower 7/5/16
Bard R. Lower, Transportation Division Director

By Roger Sant (for S. Pedretti) 7/5/16
Steven M. Pedretti, Community Development Agency Director



**COUNTY OF EL DORADO
COMMUNITY DEVELOPMENT AGENCY**

INTEROFFICE MEMORANDUM

Date: June 28, 2016
To: Don Ashton, Chief Administrative Officer
Joe Harn, Auditor/Controller
From: Steve Pedretti, Director
Subject: **Delegation of Signature Authority for July 5 through July 8, 2016.**

I will be out of the office starting Tuesday, July 5, through Friday, July 8, 2016. During my absence, I am delegating my signature authority to Roger Trout, Director, Community Development Agency, Development Services Division.

Handwritten signature of Roger Trout in blue ink.

Roger Trout, Director
Community Development Agency, Development Services Division

Please call Lauri Stutts at Extension #7593 should administrative assistance be needed during my absence.

Thank-you,

Handwritten signature of Steve Pedretti in blue ink.

Steve Pedretti, Director
Community Development Agency

SMP:lks

cc: Dave Defanti, Assistant Director, Community Development Agency, LRP
Kate Sampson, Assistant Director, Administration & Finance Division
Greg Stanton, Director, Environmental Management
Bard Lower, Director, Transportation
Roger Trout, Director, Development Services
Ruth Young, Chief Financial Officer
Karen Feathers, CAO's Office
Melanie Young, Auditor/Controller's Office