



County of El Dorado Cemetery Advisory Committee

MINUTES

Wednesday March 26, 2014

Committee Members:

Cemetery Director, Steven M. Pedretti, Director, Community Development Agency	Supervisor Brian Veerkamp, BOS Representative
Bonnie Wurm, Cemetery Director Alternate	Kathy Witherow, BOS Alternate
Sheriff John D'Agostini, County Coroner	Jeffrey A. Schmidt, Fraternal Organization Representative
Doug Walker, Archeological Organization Representative	Janette Rogers-Booth, District I Representative
Ramona Tripp-Verbeck, Native American Representative	Fred Belt, District III Representative
Vacant, District II Representative	Joan Wicklund, District V Representative
Frank Clark, District IV Representative	

1. The regular meeting of the Cemetery Advisory Committee was called to order by Chairman Bonnie Wurm at 3:15 PM. Members present: Bonnie Wurm, Doug Walker, Jeff Schmidt, Frank Clark, Ramona Tripp-Verbeck, Joan Wicklund and Kathy Witherow. Guests: Kate Sampson, Hank Rafter, Sherrie Busby, Mary Ann Schroth and Susan Mickus. Staff: Mary Cory.
2. The minutes of May 28, 2014 were approved with the correction of Ramona Tripp-Verbeck's name.
3. Bonnie Wurm asked everyone present to introduce themselves.
4. Cemetery Administration staff report
 - a) Missouri Flat Cemetery – Bonnie reported to Mary Ann Schroth that the gate is unlocked and she can access the cemetery to visit her family members. Bonnie showed the plan for Phase II and reported that GPR has been done on one side of the cemetery which showed an anomaly and will be investigated by an archaeologist. Bonnie has asked the owner to mow the grass and place temporary fencing around the cemetery boundaries while the construction work is occurring. She reported that the owner is planning to create a historical park which will encompass the cemetery and have an historical information kiosk.
 - b) Skinner Cemetery – Bonnie reported that the Technical Advisory meeting will occur Sept. 29. The plan has a 10 foot set back from the residential lots. Susan Mickus stated that the family has a deeded easement providing access to the cemetery. This cemetery is a private family cemetery. Susan will contact the Planner to be placed back on the notification list.
 - c) Placerville Union Cemetery – Bonnie reported that there has been more vandalism at the cemetery and several crypts were broken into. This has been reported to the City Police. County Facilities is discussing installing night cameras and/or lights.
 - d) Cemetery Report to the Board of Supervisors – Bonnie is drafting a summary based on the information received from CAC members. The report is due in October. Kathy Witherow reported that the City of Placerville has installed a sign warning of the limited sight lines around the Middletown Cemetery at Cold Springs Road.
5. Discussion and Action Items
 - a) List of Active cemeteries and definition of "active" cemetery – Bonnie distributed the list and discussed the features of an active cemetery and inactive cemetery. Joan made a motion to define an active cemetery "as a cemetery where interments are allowed." Ramona seconded and the motion was approved. Jeff made a motion to define an inactive cemetery "as a cemetery where no new interments are allowed." Frank seconded and the motion was approved. Bonnie and other members of the Committee noted corrections needed on the list.
 - b) Ordinance and Management Plan – Kate Sampson reported that the Community Development Administration has a Business Plan adopted by the Board of Supervisors. The focus on Cemetery Operations includes the goal of presenting the Cemetery Ordinance to the Board of Supervisors in March, 2015.
6. Committee Member Reports
 - a) Jeff Schmidt, Fraternal Organizations – reported that the Native Sons of the Gold West have built phase I and 2 at the Volcanoville Cemetery and the Grand entranceway is complete. They plan to have the dedication on May 2, 2015.
 - b) Doug Walker, Archeological Representative – reported that he has been researching the Avery burial in Pilot Hill and reported on Suzi's findings on the Rose Springs Cemetery research.
7. Public Comment -Susan Mickus asked for a list of recorded cemeteries.
8. The meeting adjourned at 4:15 PM.

Mary Cory, Museum Administrator