EL DORADO COUNTY BUILDING SAFETY DIVISION

PERMIT APPLICATION (PART 1)

Permit Number (For Building Staff Only) _____

1. IDENTIFY YOUR BUILDING PROJECT

ASSESSOR'S PARCEL NUMBER _____

PARCEL LOCATION OR SITE ADDRESS _____
Street or Road name

PROPERTY OWNER NAME _____ Phone _____

Mailing Address _____
P.O. Box or Street City State ZIP

E-Mail Address _____ Cell Phone _____

APPLICANT NAME _____ Phone _____

I am the: ☐ Owner Builder ☐ Contractor ☐ Architect/Designer ☐ Project Engineer Agent for: ☐ Owner ☐ Contractor

Mailing Address _____
P.O. Box or Street City State ZIP

E-Mail Address _____ Cell Phone _____

Preferred contact method to applicant ☐ E-mail ☐ Phone ☐ Cell Phone ☐ Fax _____ ☐ Mail ☐ Other (note below)

Note other preferred contact method

2. DESCRIBE THE WORK TO BE PERFORMED (check type of permit and give brief description below)

Residential parcel structure information

Single-Family Dwelling # of bedrooms:
New _____ Existing _____

Waste by: ☐ Septic Tank ☐ Sewer system

Water by: ☐ Well ☐ Public Water

Total new or replaced impervious (Ctrl + click for description) surface area in square feet: _____

Description of work (include square footages of each occupancy):

Contract valuation of the work in miscellaneous permits: $ _____

LICENSED DESIGN PROFESSIONAL (APPLICABLE ARCHITECT AND/OR ENGINEER IN CHARGE OF THE PROJECT):

Architect Name _____ License No. _____ Phone _____

Mailing Address _____
P.O. Box or Street City State ZIP

Engineer Name _____ License No. _____ Phone _____

Mailing Address _____
P.O. Box or Street City State ZIP

3. IDENTIFY PARTY PERFORMING WORK (Complete *either* 3a *or* 3b)

THIS PERMIT IS TO BE ISSUED IN THE NAME OF THE LICENSED CONTRACTOR WHO, AS THE PERMIT HOLDER OF RECORD, WILL BE RESPONSIBLE AND LIABLE FOR THE CONSTRUCTION.

3a – CALIFORNIA LICENSED CONTRACTOR'S DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. I also affirm that I have a current and in good standing El Dorado County business license.

Contractor Name | Contractor's License Class & No. | County Business License No.

Contractor Signature | Date

Verified

OR

THIS PERMIT IS TO BE ISSUED IN THE NAME OF THE ☐ OWNER BUILDER WHO, AS THE PERMIT HOLDER OF RECORD, WILL BE RESPONSIBLE AND LIABLE FOR THE CONSTRUCTION.

3b – OWNER-BUILDER'S DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars ($500).), (check one of the following:)

☐ **I, as owner of the property, or my employees with wages as their sole compensation, will do ☐ all of *or* ☐ portions of the work,** and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

☐ **I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project** (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.).

☐ **I am exempt from licensure under the Contractors' State License Law for the following reason:** By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: http://www.leginfo.ca.gov/calaw.html.

Property Owner or Authorized Agent signature | Date

Verified

4. IDENTIFY WORKERS COMPENSATION COVERAGE (complete by either Owner Builder or Contractor)

WARNING: **FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS ($100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations: **(check one of the following and sign below)**

☐ **I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations** as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy Number _____

☐ **I have and will maintain workers' compensation insurance,** as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier_____ Policy No. _____ Expiration Date_____

☐ **I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California,** and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

_____ _____

Verified

Applicant Signature for one of the above choices | Date

5. IDENTIFY THE LENDING AGENCY

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY
I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code). **(if none, state none on name line below)**

Lender's Name Phone

Mailing Address _____ _____ _____ _____

P.O Box or Street City State Zip

Verified

6. CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING ACKNOWLEDGEMENT

Type of Project (select one): ☐ Residential ☐ Non-residential

Project Square Footage:_____

Estimated Project Duration: _____(#) of Weeks _____(#) of Months _____(#) of Years

(Please use Ctrl + click on links for descriptions otherwise application will be lost when routing to web page)
I understand the terms of the **(Ctrl + click link)** County of El Dorado Construction and Demolition Debris Recycling Ordinance and the Options for compliance (please click here for description of the options or ask staff for copy). I elect to use the following option to comply:

Option 1 ☐ Use a County Franchise Waste Management Company (select one):
☐ El Dorado Disposal ☐ South Tahoe Refuse ☐ Tahoe Truckee Sierra Disposal

Option 2 ☐ Utilize the Waste Stream Reduction Alternative

Option 3 ☐ Waste Management Plan and Reporting

Option 4 ☐ I understand the terms of the **(Ctrl + click)** County of El Dorado Construction and Demolition Debris Recycling Ordinance determined that my project is exempted for the following reason:

☐ Addition <1,000 ft^2 (Commercial Only)
☐ Alteration <$200,000 (Commercial Only)
☐ Renovations, or remodel/alterations of existing residential buildings where the remodel/alteration does not increase the building's conditioned area, volume, or size, **except roof replacement projects**
☐ Construction of a new deck
☐ Pool construction on a developed parcel with an existing building or structure
☐ Electrical only permit
☐ Mechanical only permit
☐ Plumbing only permit
☐ Solar only permit
☐ Sign only permit

Permittee's Signature _____ **Date** _____

Verified

7. DECLARATION BY PERMIT APPLICANT

Please note: All information provided to this department is "public record" and available upon request.

By my signature below, I certify to each section included on all pages:

I am ☐ a California licensed contractor or ☐ the property owner* or ☐ authorized to act on the property owner's behalf.** I have read this construction permit application and attest that the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I authorize representatives of El Dorado County to enter the above-identified property for inspection purposes. I realize that applications for permits become null and void 365 days from application date if the permit is not issued and that all submitted documents are disposed of without further notice, unless requested returned and no refund of application fee. I understand that when the Permit Application and the Owner-Builder Declaration have been executed by a person other than the property owner, prior to the issuance of the permit, the property owner must complete and submit the Associated Owner-Builder Document Part 4.

Property Owner or Authorized Agent Signature Date

Driver's License # Exp. Date_____

Verified

***Requires separate Verification Form Part 4 before issuance.**
****Requires separate Authorization Form Part 4 before issuance.**

EL DORADO COUNTY BUILDING SAFETY DIVISION

APPLICATION SUPPLEMENT (PART 2)

ASSESSOR'S PARCEL NUMBER _____ **APPLICATION NUMBER** _____

1. DEED RESTRICTION CERTIFICATION

The undersigned declares that he/she has read and understands the deed restrictions/CC&Rs applicable to the subject property, and that the improvement herein applied for does not violate any such restrictions. I also certify that I have submitted plans to the Architectural Control Committee (ACC) or to the local homeowners association, where required by said CC&Rs or deed restrictions, and have obtained approval for said improvement.

This declaration is required by the El Dorado County Code to verify that all property restrictions have been acknowledged prior to the issuance of a building permit. In requiring this declaration, the County assumes no responsibility for verifying the owner's compliance, or does the County assume any responsibility for enforcement of any private deed restrictions.

2. COVERAGE MITIGATION FEE (check one – applies to projects in the Tahoe Basin only)

Offsite coverage extends to the driveway, sidewalk, or other land coverage between the property line and edge of pavement at the street. The fees are determined by TRPA and subject to change.

☐ I will pay the offsite mitigation fee per square foot of land coverage and deduct the offsite coverage from the allowable onsite coverage. This will reduce the allowable future development on this parcel.

☐ I will pay the offsite mitigation fee per square foot of land coverage.

☐ My project is not applicable to TRPA offsite mitigation fees.

3. CONDITIONS OF PERMIT ISSUANCE

Commencement of construction consists of placing concrete for a foundation. It does not include grading, installation of utilities, or landscaping. Diligent pursuit is defined as completion of the project within the approved construction schedule and/or permit duration. The expiration date shall not be extended unless the project is determined by El Dorado County to be the subject of legal action, which delayed or rendered impossible the diligent pursuit of the permit.

No construction or grading shall commence until all preconstruction conditions of approval are satisfied as evidenced by El Dorado County's acknowledgement of this permit. In addition, no construction or grading shall commence until the permittee has acknowledged receipt and acceptance of the contents and all conditions of approval of the permit.

In the event the title of the real property is transferred, transfer of the permit shall not be effective until the new owner advises El Dorado County of the transfer and acknowledges, in writing, receipt of the permit and acceptance of its conditions of approval. Until the new owner acknowledges receipt and acceptance of the permit, the current owner shall be responsible for compliance with all permit conditions of approval.

No application in the Tahoe Basin shall be accepted after 180 days from the allocation notification date or after 4:00 pm of the last work day of the year in which the allocation is issued, whichever comes first.

4. PERMITTEE'S ACCEPTANCE

I have read the permit application and the conditions of approval and understand and accept them. I understand that I am responsible for compliance with all of the conditions of the permit. I understand that certain permit fees and mitigation fees associated with this permit are nonrefundable once paid to El Dorado County. I understand that it is my sole responsibility to obtain any and all required approvals from all other agencies that may have jurisdiction over this project, whether or not listed. (NO GRADING, EXCAVATING OR TREE CUTTING MAY BE DONE UNTIL AFTER PREGRADE INSPECTION APPROVAL IN THE TAHOE BASIN)

5. DRIVING DIRECTIONS

This information helps the inspectors locate your jobsite, avoiding lost time searching or having to leave and return for a scheduled inspection on another day. Re-inspection fees may be charged if we must return to sites that were not clearly identified.

Driving directions to your job site: (generally start at Hwy 50, use north, south, etc. directions or left on (street name), then right on (street name)):

Compass map page no. _____ Locator _____
(i.e. 36) (i.e. D-4)

If you have a locked gate, provide the gate code combination: _____

Alternate access: _____

Additional access information (such as 4wd required, limited access, water crossing, large dog, etc.)

6. ESTIMATED DATE OF CONSTRUCTION

The following information is useful in helping us plan for future workload. We are asking for approximate dates of your construction. Your final date may be connected to the current economic times and may be undeterminable at this time. Please provide your best estimate.

Construction Schedule

When do you intend to have the pre-grade inspection? (Tahoe Basin only) Approx Mo. _____ Year _____

When do you intend to start grading the site? Approx Mo. _____ Year _____

When do you intend to construct foundation? Approx Mo. _____ Year _____

When do you intend to have the final inspection? Approx Mo. _____ Year _____

I understand permits expire after two (2) years from the issued date. A permit may be extended for a maximum of two (2), one-year renewals. Permits in the Tahoe Basin expire after two (2) years from the issue date with a one-time, one-year renewal.

Applicant Signature _____ Date _____
signature applied to all sections, pages one (1) and two (2)

EL DORADO COUNTY BUILDING SAFETY DIVISION

PERMIT APPLICATION (PART 3)

Assessor's Parcel #: _____ Application #: _____

APPLICATION EXPIRATION

Applications for permits become null and void 365 days from the application date if the permit is not issued. Without further notice, all submitted documents are disposed of unless requested to be returned. Plans and documents will not be mailed back at any time during the process and must be "picked up" at the Building Safety Division offices during business hours.

The applicant may withdraw an application at any time by written notice and a partial refund may be issued if the plan check has not been initiated. Fees may be refunded as established by the El Dorado County Building Fee Schedule.

The applicant is responsible for providing information required by other agencies during the application process.

ISSUED PERMIT EXPIRATION

Once issued, the permit will expire two years (two years for the Tahoe Basin) from the date of issue. The permit holder is responsible for this date as no other expiration notification will be given by the County.

A permit may be renewed for an additional one-year period prior to or within 30 days after the expiration date, provided the permit holder has acted in good faith to pursue construction and has regularly completed inspections during the two-year period (two years in the Tahoe basin). The permit holder may apply for a second one-year permit extension, subject to the provisions above (except in the Tahoe basin).

The permit holder may apply for a permit reactivation after the four-year permit period, if the project has not received a final inspection approval and the permitted structure is not occupied.

CONDITIONS IF PERMIT PROCESS IS NOT COMPLETED

If the permit process is not completed by an approved final inspection and expires, no further notice will be given and a Notice of Non-Compliance will be filed with the County Recorder on the property title. If the structure is occupied without approved occupancy, a notice will be forwarded to the Code Enforcement Unit for further action.

The permit holder may withdraw the permit at any time, as long as no work has been done and as long as the Building Safety Division is notified by written notice before expiration of the permit. The permit holder may be entitled to a partial refund of building fees, as established by the El Dorado County Building Fee Schedule, if the permit is withdrawn within two years of the issued date.

The Development Services Department has no jurisdiction over fees charged or refunded by other agencies. Applicants and permit holders must work with other agencies accordingly.

PERMITTEE'S ACCEPTANCE

I have read the permit expiration conditions and understand and accept them. I understand that it is my sole responsibility to monitor all important dates associated with this application and permit when issued. I am responsible to pay any and all required fees for all other agencies that may have jurisdiction over this project, whether or not listed.

Signature: _____ Date: _____